

Tipton County Council Meeting

8-20-2019

Present: Brian DellaRosa, Jim Ashley, Emily Wilson, Jim Purvis, Mike Terry, Jeff Hoover, Butch Harpel

Others Present: Vicky Boyd, Brent Snow, James N. Mullins, Lou Ann Millett, Mark Baird

The meeting was opened with the Pledge of Allegiance.

Motion by Jim Purvis to add Public Comment to agenda. Second by Brian DellaRosa. Motion carries.

Public Hearing on 2020 Tipton County Budget

The public hearing for the 2020 Tipton County budget was opened by Jim Ashley.

County resident, Brent Snow asked if the Cumulative Capital Development covered the Landfill. Jim Ashley responded that there are no specific projects, currently.

Motion by Jim Purvis to close the public hearing for the 2020 Tipton County budget. Second by Mike Terry. Motion carries.

Public Hearing on 2020 Tipton County Solid Waste District Budget

The public hearing for the 2020 Tipton County Solid Waste District budget was opened by Jim Ashley.

There were no public comments.

Motion by Jeff Hoover to close the public hearing for the 2020 Tipton County budget. Second by Brian DellaRosa. Motion carries.

Public Hearing on Additional Appropriations Resolution CC2019-17

ADDITIONAL APPROPRIATION RESOLUTION CC2019-17

Whereas, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

Sec. 1. Be it resolved by the County Council of Tipton County, Tipton, Indiana; that for the expenses of the taxing units listed below; the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to laws governing the same:

Fund Name:	Requested Amount	Approved Amount
1000 General		
0062 County Election Board		
10000 Personal Services	<u>\$2,500.00</u>	
Fund Total	\$2,500.00	\$2,500.00

Adopted and dated this 20th day of August, 2019

TIPTON COUNTY COUNCIL

James D. Ashley

Jim Purvis

Brian DellaRosa

Michael Terry

Butch Harpel

Jeff Hoover

Attest:

Emily Wilson

Gregg A. Townsend, Secretary and County Auditor

Prepared by: Mark R. Regnier

Tipton County Attorney;

MARK R. REGNIER, ATTORNEY AT LAW.

120 S. West Street

Tipton, Indiana 46072

Jim Ashley opened the public hearing on the Additional Appropriation Resolution CC2019-17.

There were no public comments.

Motion by Jeff Hoover to close the public hearing on Resolution CC2019-17. Second by Brian DellaRosa. Motion carries.

Motion by Emily Wilson to approve Resolution CC2019-17. Second by Mike Terry. Motion carries.

Public Hearing on Additional Appropriations Resolution CC2019-19

ADDITIONAL APPROPRIATION RESOLUTION CC2019-19

Whereas, It has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

Sec. 1. Be it resolved by the County Council of Tipton County, Tipton, Indiana; that for the expenses of the taxing units listed below; the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to laws governing the same:

Fund Name:	Requested Amount	Approved Amount
1000 General		
4009 Sheriff's Sale Fees/Costs		
40000 Capital Expenditures	<u>\$12,000.00</u>	
Fund Total	\$12,000.00	\$12,000.00

Adopted and dated this 20th day of August, 2019

TIPTON COUNTY COUNCIL

James D. Ashley

Jim Purvis

Brian DellaRosa

Michael Terry

Butch Harpel

Jeff Hoover

Attest:

Emily Wilson

Gregg A. Townsend, Secretary and County Auditor

Prepared by: Mark R. Regnier
 Tipton County Attorney;
 MARK R. REGNIER, ATTORNEY AT LAW.
 120 S. West Street
 Tipton, Indiana 46072

Jim Ashley opened the public hearing on the Additional Appropriation Resolution CC2019-19. Jeff Hoover asked if the Commissioners had approved the vehicle replacement. They had approved the replacement of the sheriff's vehicle.

There were no public comments.

Motion by Mike Terry to close the public hearing on Resolution CC2019-17. Second by Brian DellaRosa. Motion carries.

Motion by Brian DellaRosa to approve Resolution CC2019-17. Second by Butch Harpel. Motion carries.

Transfer Resolution CC2019-18

RESOLUTION # CC2019 – 18

A RESOLUTION AUTHORIZING TRANSFER OF FUNDS.

one appropriation category to another or from one personal services line to another;

NOW THEREFORE, BE IT RESOLVED, by the Tipton County Council, Tipton, Indiana, the following transfers are allowed:

<u>FUND-DEPARTMENT</u>		<u>TO</u>	<u>AMOUNT</u>
General - County Council	Travel, Conf. & Registration 1000.32300.000.0061	Office Supplies 1000.21100.000.0061	\$113.86
General - Sheriff	Turnkey/Jailer 1000.1208.000.0380	Overtime 1000.12500.000.0380	\$15,000.00
TOTAL			\$15,113.86

Approved this 20th day of August, 2019

TIPTON COUNTY COUNCIL

 James D. Ashley, President

 Jim Purvis, Vice-President

 Brian DellaRosa, member

 Michael Terry, member

 Jeff Hoover, member

 Butch Harpel, member

Attest:

 Emily Wilson, member

 Gregg A. Townsend, Tipton County Auditor

Prepared by: Mark R. Regnier
 Tipton County Attorney;
 GRAHAM, REGNIER, FARRER & WILSON, P.C.
 120 S. West Street

Motion by Brian DellaRosa to approve Resolution CC2019-18. Second by Emily Wilson. Motion carries.

Amended Salary Ordinance CC2019-02

The salary ordinance is amended to include \$8,000 to Chuck Bell for his new position as assistant supervisor of the Health Department Emergency Preparedness grant.

2019 SALARY ORDINANCE #CC2019-02

For the 2019 year, the following guidelines will be following

* **Pay guidelines:**

Highway: Current State minimum wage to a maximum of \$11.25/hour

Courthouse Staff: Current State minimum wage to a maximum of \$11.25/hour (Excludes Community Corrections & Judge Security)

911 Dispatch Center: Current State minimum wage to a maximum of \$21.00/hour

Jail Correctional Staff: Current State minimum wage to a maximum of \$12.25/hour

Sheriff Department: Sheriff salary determined July 1 of each year

Community Corrections: All wages determined July 1 of each year by the State of Indiana

* **Personnel Committee**

The County Council has established the Personnel Committee as their Advisory Board to hear any suggestion or request from Elected Officials and/or Department Heads on salaries.

* **Sheriff's deputies are paid longevity as follows:**

Years of Service - Longevity Pd

0 to 3	0
4 to 9	800
10 to 15	1200
16 to 20	1500
Jail Matron :	Qualifies for longevity schedule

* **Sheriff's deputies are eligible to receive certification pay as follows:**

Certifications approved by the County Council as of November 1 of each year

Amount paid per certification: \$250.00

Maximum number of certifications per deputy to receive pay: 3

Certification pay shall be in effect Jan 1 to December 15 to qualify for payment on the **last pay of the year**.

* **Dispatchers shall receive on call pay in the maximum amount of \$18.00 per day.**

* **Pay Range for Salaried Personnel**

The salary adopted for each employed person of the County in the 2018 Salary Ordinance is a maximum pay. It will be the decision of the Elected Official and/or Department Head whether they choose to compensate a new employee at the maximum salary or any amount under the maximum salary based on experience and/or education and within the budget appropriation.

* **The following positions are full-time salaried positions and will be classified as exempt from overtime:**

*Elected Official

*Director and/or Department Head

*Health Sanitarian

*Investigator

As needed and necessary, positions will be evaluated on an individual basis. Additions and/or deletions can be made to the list of positions.

All exempt personnel must meet the Fair Labor Standards salary basis test annually. Additionally: are the employee's job duties directly related to management or general business operations, and does the employee's primary duty include the exercise of discretion and independent judgement with respect to matters of significance?

* **Earned Employee Benefits**

Eligible employees will be paid for earned sick days in excess of 30 for the 2017 year in January 2018 (See Handbook) Vacation not taken by the end of the year is forfeited. If an employee is terminated during the year, he/she will be paid for earned vacation days.

* **Plan Commission: The City of Tipton shall reimburse Tipton County for joint services per the interlocal agreement specified in the attached ordinance.**

Approved this 20th day of August, 2019

James D. Ashley, President

Jim Purvis, Vice President

Brian DellaRosa, Member

Michael Terry, Member

Butch Harpel, Member

Jeff Hoover, Member
Attest:

Emily Wilson, Member

Gregg A. Townsend,
Auditor
& Secretary to Council

	Ordinance CC2018-08	Ordinance 2019-02	
2019 Wage Ordinance			

Pay Group	Main Distribution	Account Desc/Position	2019 Maximum
		Clerk of Court	
Salaried	1000.11000.000.001	Elected Official	40308.00
Salaried	1000.11101.000.001	First Deputy	31185.00
Salaried	1000.11102.000.001	Second Deputy (1)	29545.00
Salaried	1000.11103.000.001	Second Deputy (2)	29545.00
Hourly	1000.11900.000.001	Part Time 7.25 - 11.25/hr	5000.00
		Auditor	
Salaried	1000.11000.000.002	Elected Official	40308.00
Salaried	1000.11101.000.002	First Deputy	31185.00
Salaried	1000.11102.000.002	Second Deputy (1)	29545.00
Salaried	1000.11103.000.002	Second Deputy (2)	29545.00
Salaried	1000.11105.000.002	Second Deputy (3)	29545.00
Hourly	1000.11900.000.002	Part Time 7.25 - 11.25/hr	0.00
		Treasurer	
Salaried	1000.11000.000.003	Elected Official	40308.00
Salaried	1000.11101.000.003	First Deputy	31185.00
Hourly	1000.11900.000.003	Part Time 7.25 - 11.25/hr	22000.00
		Recorder	
Salaried	1000.11000.000.004	Elected Official	40308.00
Salaried	1000.11101.000.004	First Deputy	31185.00
Hourly	1000.11900.000.004	Part Time 7.25 - 11.25/hr	8500.00
		Sheriff's Department	
Salaried	1000.11000.000.005	Elected Official	73583.00
Salaried	1000.11100.000.005	Deputy maximum base + Longevity and rank pay	42500.00
Salaried	1000.11100.000.005	Probationary Deputy minimum base + Longevity and rank pay	37000.00

Salaried		Longevity per schedule added to the base pay	12900.00
Salaried	1000.11033.000.005	Major	3000.00
Salaried	1000.11012.000.005	Captain	1500.00
	1000.11034.000.005	Sergeant (2) positions each	750.00
Salaried	1000.12500.000.005	Overtime	15000.00
Salaried	1000.16200.000.005	Certifications per schedule	8250.00
		Surveyor	
Salaried	1000.11000.000.006	Elected Official-Licensed	40308.00
Salaried		Elected Official- Non-Licensed	26216.00
Salaried	1000.11101.000.006	First Deputy	31185.00
Hourly	1000.11900.000.006	Part Time 7.25 - 11.25/hr	12000.00
		Coroner	
Salaried	1000.11000.000.007	Elected Official	10130.00
Annual	1000.11108.000.007	Deputy Coroner (2) positions each	5065.00
Annual	1000.11308.000.007	Coroner Assistant	0.00
		Assessor	
Salaried	1000.11000.000.008	Elected Official/ Level III Assessor	40308.00
Salaried	1000.11101.000.008	First Deputy	31185.00
Salaried	1000.11102.000.008	Second Deputy (1)	29545.00
Salaried	1000.11103.000.008	Second Deputy (2)	29545.00
Annual	1000.11150.000.008	Level II Assessor (2) positions each	3000.00
	1000.1150.000.008	Level III Assessor	0.00
		Prosecutor Title IV-D	
Salaried	1000.11022.000.853	IV-D Attorney	35468.00
Salaried	1000.11023.000.853	IV-D Administration	29545.00
		Prosecutor	
Salaried	1000.11031.000.009	Investigator	36442.00
Salaried	1000.11203.000.009	Clerical Assistants	29545.00

Salaried	1000.11212.000.009	Bad Check Coordinator IV-D	18500.00
		Extension	
Hourly	1000.11202.000.011	Secretary / Extension	15420.00
Salaried	1000.11204.000.011	Administration	29976.00
Hourly	1000.11900.000.011	Part Time 7.25 - 11.25/hr	0.00
hourly	1000.11203.000.011	Clerical Assistants Hourly 7.25 -11.25 hr	12669.00
		Veterans Service	
Salaried	1000.11005.000.012	Veterans' Service Officer	22760.00
		County Council	
Salaried	1000.11000.000.061	Elected Official (7 members per each member)	5600.00
	1000.11007.000.061	County Council Secretary	2550.00
	1000.11009.000.061	Budget/Settlement Assistant	2000.00
		Election	
Annual	1000.11035.000.062	Election Board Members	4800.00
Annual	1000.11037.000.062	Assistant Election Board Member (2)	400.00
Hourly	1000.11039.000.062	Absent Voter's Board. MAX HRLY RATE	4000.00
Annual	1000.11306.000.062	Voting Machine Custodian	3400.00
Hourly	1000.11900.000.062	Part Time 7.25 - 11.25/hr	9880.00
		Drainage Board	
Annual	1000.11040.000.063	Drainage Board (3 members at 150.00 monthly meeting in attendance with a maximum of 1800.00 annually)	5400.00
		Information Technology	
Salaried	1000.11032.000.065	Information Tech	40308.00
		Board of Commissioners	
Salaried	1000.11000.000.068	Elected Official (3 members per each member)	14700.00
Salaried	1000.11104.000.068	Auditor	2550.00
	1000.11904.000.0068	Courthouse Security	35000.00
	1000.12501.000.0068	Courthouse Security Overtime	10000.00

Planning Commission			
Salaried	1000.11302.000.079	Plan Commission Director	45000.00
Salaried	1000.11204.000.079	Administration	29545.00
Hourly	1000.11900.000.079	Part Time 7.25 - 11.25/hr	10000.00
Courthouse			
Salaried	1000.11305.000.161	Custodian	30098.00
Hourly	1000.11900.000.161	Part Time 7.25 - 11.25/hr	10045.00
Hourly	1000.12500.000.161	Overtime	500.00
Circuit Court			
Salaried	1000.11109.000.232	Deputy Court Reporter	31185.00
Salaried	1000.11110.000.232	2nd Deputy Court Reporter	29545.00
Hourly	1000.11112.000.232	Jury Bailiff Max hourly	7000.00
Salaried	1000.11206.000.232	Small Claims Referee	0.00
Salaried	1000.11210.000.232	Court Reporter	40577.00
Probation			
Salaried	1000.11001.000.235	Chief Probation Officer	68489.00
Salaried	1000.11002.000.235	Probation Officer	63489.00
Salaried	1000.11203.000.235	Clerical Assist (FT split Prob/Adult Prob total \$28600) County General Distribution	15903.00
EMA			
Quarterly	1000.11014.000.361	Director-Emerg. Mgmt.- Grant Reimbursement	12000.00
Hourly	1000.11900.000.361	Part Time 7.25 - 11.25/hr	0.00
Jail -			
Salaried	1000.11200.000.380	Jail Matron/Administration (plus longevity per schedule)	42500.00
Salaried	1000.11201.000.380	Administrative Support Assistant	32476.00
Salaried	1000.11208.000.380	Turnkey/Jailer maximum	33051.00
Salaried	1000.11208.000.380	Turnkey/Jailer minimum	30439.00
Annually	1000.11011.000.380	Jail Commander	4000.00

Annually	1000.11034.000.380	Sergeant	1500.00
Hourly	1000.11309.000.380	Assistant Cooks 7.25 - 11.25/hr	30000.00
	1000.12500.000.380	Overtime	7000.00
	1000.18500.000.380	Longevity	1500.00
	1000.11041.000.0380	Part Time Receptionist	5000.00
		Soil & Water	
Salaried	1000.11025.000.750	Soil & Water Administrator (1st deputy pay)	31185.00
		Reassessment	
Hourly	1224.11900.000.000	Part Time 7.25 - 11.25/hr	5000.00
		Recorder Perpetuation	
Hourly	1189.11900.000.000	Part Time 7.25 - 11.25/hr	
		Fund does not require appropriation; salary for part-time staff	
		Dispatch -	
Hourly	1170.11211.000.000	Dispatcher Min hourly wage FT (avg 1872 hours)	13.77
Hourly	1170.11211.000.000	Dispatcher Max hourly wage FT (avg 1872 hours)	21.00
Salaried	1222.11003.000.000	Director/Training Officer	41000.00
Hourly	1222.11900.000.000	Part Time 11.34 - 12.00/hr	40000.00
	1222.11213.000.000	IDACS Coordinator	1500.00
	1222.11027.000.000	Supervisor	1000.00
	1222.11215.000.000	Trainer	1000.00
Hourly	1222.11211.000.000	On Call	0.00
	1222.12500.000.000	Overtime	25000.00
		Community Corrections	
Salaried	9109.11015.000.000	See Salary Ordinance Guidelines	31099.00
	9109.11026.000.000	See Salary Ordinance Guidelines	28600.00
	9109.11113.000.000	See Salary Ordinance Guidelines	28750.00
	9109.11029.000.000	See Salary Ordinance Guidelines	23750.00
	1122.11015.000.000	See Salary Ordinance Guidelines	21534.00
	1122.11026.000.000	See Salary Ordinance Guidelines	4400.00
	1122.11029.000.000	See Salary Ordinance Guidelines	6455.00
	9115.11113.000.000	See Salary Ordinance Guidelines	7000.00
		Adult Probation	
Salaried	2001.11001.000.000	Chief Probation Officer	3600.00
Hourly	2001.11203.000.000	Clerical Assist (FT split Gen Prob/Adult Prob)	15000.00

	2001.11900.000.000	Part Time 7.25 - 11.25/hr	5000.00
		Pre-Trial Diversion	
Hourly	2501.11900.000.000	Part Time 7.25 - 11.25/hr	3000.00
		Highway / Administration	
Salaried	1176.11010.000.530	Hwy Superintendent	44815.00
Salaried	1176.11030.000.530	Foreman	41283.00
Salaried	1176.11214.000.530	Eng Assistant/Inspector (1st deputy wage)	31185.00
	1176.11216.000.530	ADA/Title Coordinator	3000.00
Salaried	1176.11203.000.530	Clerical Full Time	29545.00
		Operation Pull-Over	
Hourly	8102.12500.000.000	Overtime	5000.00
		Highway / Maint & Repair	
Salaried	1176.11311.000.531	Driver/Operator Minimum	32484.00
Salaried	1176.11311.000.531	Driver/Operator Maximum	38484.00
Hourly	1176.11900.000.531	Part Time 7.25 - 11.25/hr	20000.00
	1176.12500.000.531	Overtime	30000.00
		Highway / General	
Salaried	1176.11300.000.533	Mechanic	39063.00
Hourly	1176.11317.000.533	Janitor Part Time 7.25 - 11.25/hr	11215.00
		Health	
	1159.11004.000.000	New Hire -County Health Nurse	38000.00
Salaried	1159.11004.000.000	County Health Nurse- After Evaluations	43000.00
QTR	1159.11006.000.000	Health Officer	7000.00
Salaried	1159.11008.000.000	Office Manager	31617.00
	9101.11008.000.0000	Emergency Preparedness Office Manager	5000.00
	9101.11043.000.0000	Emergency Preparedness - Assistant Supervisor	8000.00
	4910.11205.000.000	Health Educator	

Salaried	1159.11314.000.000	Sanitarian	30000.00
	1159.11315.000.000	Emergency Preparedness Dir. (Health Fund)	0.00
Hourly	9101.11315.000.000	Emergency Preparedness Dir. (Emerg Prep Grant)	0.00
Hourly	1211.11900.000.000	GAL/CASA (COURT) Part time Director not to exceed- See Contractual Agreement	18750.00
Meet	1000.31700.000.068	PTABOA MEMBERS (per meeting full day)	120.00
Meet	1000.31700.000.068	PTABOA MEMBERS (per meeting half day)	60.00
	1000.38100.000.005	Sheriff Merit Board Member (per meeting in attendance)	20.00

Jeff Hoover asked if Chuck Bell's compensation was 1099 and where is FICA paid from?

Chuck Bell is a W-2 employee and his FICA is paid from the grant.

Motion by Jeff Hoover to approve Ordinance CC2019-02 Amended 2019 Salary Ordinance.

Second by Brian DellaRosa. Motion carries.

Economic Development Income Tax (EDIT) – James N. Mullins, PhD.

President of the Tipton County Board of Commissioners, Dr. James Mullins, reviewed the current projects in the 2019/2020 Capital Improvement Plan (CIP Plan) with the County Council and answered their questions concerning those projects.

Sheriff's Request to increase requested jail overtime from \$10,000 to \$20,000.

The Council decided to keep the overtime for 2020 at \$10,000.

Minutes for County Council Minutes for July 16, 2019.

Motion by Jim Purvis to approve County Council Minutes for July 16, 2019, as submitted.

Second by Jeff Hoover. Motion carries.

County Council Comments

Jim Purvis stated that there is a call out meeting, tomorrow, for trails at 7pm at the Tipton Lions Club. He also reported on the August 8, 2019 Plan Commission meeting, stating that there will be modifications to the development plan and they will be updating the Comprehensive Plan in light of US31 becoming limited access.

Mike Terry reported on the Ambulance Service Board that met today, stating that they would be bringing their recommendation for the 2020 ambulance service contract to the next Board of Commissioners meeting.

Jim Ashley reported on the IMPA site development, stating that IMPA had not yet provided a landscaping plan for approval of the County Council. The concrete drive is installed and the sign is on sight, but not installed on a permanent base. He will reach out to IMPA concerning the landscaping with hopes that providing guidance will help to get the landscaping finished. Emily Wilson made the point that this Fall or early Spring would be ideal times to landscape. Jim Ashley commented that the City and County need streetscape requirements. Jim Purvis stated

that the landscaping plan is to be approved by the County Council and that it needs to be done before next year's Compliance Form 1 (CF-1) is due for IMPA's tax abatement consideration.

Public Comment

There was no public comment.

Motion by Jeff Hoover to adjourn the meeting. Second by Emily Wilson. Motion carries.

Approved this 17th day of September, 2019

James D. Ashley, President

Jim Purvis, Vice President

Brain DellaRosa, member

Michael Terry, member

Jeff Hoover, member

Butch Harpel, member

Emily Wilson, member

Attest:

Gregg A. Townsend, Tipton County Auditor
Secretary to the Tipton County Council

Respectfully submitted by Gregg A. Townsend