

City of Tipton Board of Public Works and Safety meeting held on March 25th, 2019, at Tipton City Hall, Council Chambers, Tipton.

Members: Mayor Havens, Councilman Morgan, and Deputy Clerk-Treasurer Ramsey.
Councilman Curnutt was not present.

Others: Jeff Ogden, Tom Clark, Mike Terry, Sherry Landseadel, Keegan Schmicker, Sharon Teuscher, Vicky Boyd with Tipton Tribune.

Mayor Havens opened the March 25th, 2019, Board of Public Work and Safety meeting.

Minutes: Councilman Morgan made a motion to approve the March 11th, 2019 BOW minutes without amendment, seconded by Councilman Morgan, with all in favor.

Councilman Morgan made a motion to amend the agenda to include Ms. Sharon Teuscher regarding a hazardous building and Mike Terry for the proposed sick day bank. Mayor Havens seconded the motion to amend the agenda, with all in favor.

Old Business: Public Works Manager Terry stated they are holding off on the sidewalk quote between the splash pad and bridge. We wanted to discuss that item in our pre-construction meeting because we weren't sure how construction traffic was going to enter the area. It appears from the pre-construction meeting that the construction traffic will enter the pool site from a different area. The City Engineer will request to move forward with the purchase of that sidewalk. Mayor Havens stated we will move the recommendation to a future meeting.

New Business: Ms. Sharon Teuscher approached the BOW with concerns about a building that is falling down behind her house that sits on her neighbor's yard. Ms. Teuscher resides at 211 Walnut Street and the owner of the building is at 232 N. West Street. Ms. Teuscher handed out pictures of the building to the Board. She commented that maintenance has not been done to the building in several years. Ms. Teuscher stated that she is aware of rodents and stray animals that are in the building. The only thing that has been done is nailing a couple of pieces of particle boards on the roof to cover the holes. The holes have now extended beyond the particle board. She stated she is afraid this building will eventually fall down and damage items on her property and she is also concerned about the effect it has on her property value. She asked what department is responsible for addressing this building and what is the next step to deal with the unsafe building. Mayor Havens asked if the lamp that is in the picture in her yard. Ms. Teuscher stated yes. Mayor Havens stated he will bring this to the attention of the Plan Director and we will get it on the list of properties to be looked at as abandoned or blighted.

Park Truck: Public Works Manager Mike Terry is present at the meeting to ask for permission to purchase a truck for the Park Department. Terry stated he recently had to take a truck out of the fleet for safety reasons. The truck had a lot of rust on the frame and also had various brake issues. It was an older Park vehicle. It did make us short a truck. In the 2019 budget cycle, we did put in for a Park vehicle. He stated \$15,000.00 was approved by the Council and that money was put into the CCD budget. Terry asked to purchase a 2010 Ford F150 for \$10,000.00. The truck is a two wheel drive truck with 92,000 miles on it. Two other trucks were considered but they had higher miles and wasn't the quality that this truck is. Terry commented that we did reach out to local dealers for a vehicle like this but was not able to obtain a vehicle like this one. Councilman Morgan made a motion to approve the purchase of the 2010 Ford F150 truck from Adams Auto, seconded by Mayor Havens with all in favor. Mayor Havens asked if this has been appropriated from the CCD fund. Terry responded yes.

Relay for Life: Mayor Havens asked if anyone was present to discuss the Relay For Life road closure. With no one present, he stated it will be moved to another meeting. Public Works Manager Terry stated he has paperwork regarding that at his office but was not prepared to speak about it at the meeting.

Sick Day Bank: Terry also brought a proposal to the BOW regarding donated sick days. The Street Department currently has an employee who has had a few surgeries and has run out of sick days. He stated the individual has had to have another surgery this month. He also stated that our handbook does not address donating sick days or a sick day bank. Deputy Clerk-Treasurer Ramsey has reached out to a labor attorney, Mitch Ripley and he stated in the absence of a sick bank policy we would need to get approval from our BOW for employees to donate sick days to another employee until a sick bank policy is adopted. Terry stated some of the employees at the Street Department would like to donate some of their sick days to the employee. Terry commented that he had the employees who are interested in donating fill out a form stating they wish to donate and how many days. Mayor Havens asked when is the scheduled meeting with HR Unlimited. Deputy Clerk-Treasurer Ramsey stated the 10th. Mayor Havens asked if this could be something that could be addressed in the upcoming meeting with the labor attorney and if it would be timely for the employee. Deputy Clerk-Treasurer Ramsey stated no. Manager Terry stated his first surgery was last Monday. Mayor Havens asked how many sick days were donated. Manager Terry said five employees want to donate 26 days. He also stated the employee involved would need roughly 14 days. Mayor Havens commented that the handbook is silent on this issue which allows us to speak to the issue. He stated we could allow a transfer of up to 26 sick days if necessary. If not necessary they are pro-rated amongst the five employees as a one-time allowance and it is being done only with the stipulation that the sick day bank is addressed in the employee handbook. Councilman Morgan made a motion to approve the 26 sick days with Mayor Havens second, all in favor. Manager Terry stated he has to point out that what this does is show the camaraderie at the Street Department employees. We do feel like a family.

Mayor's Report: Mayor Havens reported he has appointed Joe Bitner as the Assistant Fire Chief. He replaces Brad Clouser who retired. Mayor Havens also reported that he has extended an offer of employment to Steven Thompson for the 2019 Pool Manager position and it was accepted. E.J. Tolle elected not to return this year as Pool Manager. Councilman Morgan asked if there was a conflict of interest with him being on the Park Board. Mayor Havens stated yes there is a potential there and it was stated in his contract that he must resign that position.

Fire: Chief Ogden wanted to congratulate Joe Bitner on his new position. He will serve in that position very well. Mayor Havens stated three firemen applied and they were all impressive. Ogden also commented that Derek Wyatt went to public safety medical last week. We have not heard of any issues.

Police: Chief Clark reported Sergeant Nunemacher completed firearms instructor training earlier this month. He will be assisting Officer Nichols with the firearms training for the department. We finished our physical tactics training out at Trinity Wesleyan Church. It is put on by Officer Nichols and Officer Robins. It lasted three days. Chief Clark wanted to thank Trinity Wesleyan Church for allowing them to use the facility. They even had snacks for us in our classroom. He also thanked the Fire Department for taking personal time to come in and help with the training. We received a lot of good feedback both ways.

With no further business, Councilman Morgan made a motion to adjourn, seconded by Mayor Havens, with all in favor



Tamera Clark, Clerk-Treasurer



President, Board of Public Works and Safety