

Board of Commissioners Meeting

1-7-2019

Present: James Mullins, Dennis Henderson, Mark Manier

Others Present: Stan Jones, Jim Leffler, Dick Klein, Bill Shepler, Bob Edinger, Vicky Boyd, Lou Ann Millett, Carl Roudebush, Brent Snow, Steve Brown, Mark Regnier

The meeting was opened with prayer by Reverend Carl Roudebush of the Windfall Christian Church and the Pledge of Allegiance.

Organization: Election of President and Vice President

Commissioner Manier nominated James N. Mullins, PhD. to be President. Second by Commissioner Henderson. There being no other nominations, James N. Mullins, PhD. was elected President. Commissioner Manier nominated Dennis Henderson to be Vice President. Second by Commissioner Mullins. There being no other nominations, Dennis Henderson was elected Vice President.

Amendments to Agenda:

Ambulance Board

Payroll – Crystal Worthy

Motion by Commissioner Henderson to approve payroll, check date January 11, 2019, in the amount of \$162,789.66. Second by Commissioner Manier. Motion Carries.

Claims – Katy Kramer

Motion by Commissioner Henderson to approve an early claim to the Tipton Foundation, dated December 26, 2018, in the amount of \$1,000.00 from Pre-Trial Diversion. Second by Commissioner Mullins. Motion carries with Commissioner Manier recusing himself.

Motion by Commissioner Henderson to approve miscellaneous claims for docket date January 7, 2019, in the amount of \$331,205.16. Second by Commissioner Manier. Motion carries.

Jail Requisition #5

Motion by Commissioner Henderson to approve Disbursement of Funds from Project Fund Requisition #5, in the amount of \$977,408.38. Second by Commissioner Manier. Motion carries.

Resolution BOC2019-01 Materiality Threshold

RESOLUTION # BOC 2019-01

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF TIPTON COUNTY, INDIANA ESTABLISHING A MATERIALITY THRESHOLD FOR REPORTING IRREGULARITIES, VARIANCES, SHORTAGES, LOSSES, AND THEFT OF FUNDS

WHEREAS, Indiana Code (“I.C.”) Section 5-11-1-27(j) requires a materiality policy for reporting irregularities, variances, shortages, losses, and theft of funds; and,

WHEREAS, I.C. Section 5-11-1-27(l) requires any known misappropriation of funds be reported in writing to the State Board of Accounts and the local Prosecuting Attorney; and,

WHEREAS, there is no materiality threshold applicable to I.C. Section 5-11-1-27(l); and,

WHEREAS, Tipton County does not have a materiality threshold policy in place; and,

WHEREAS, written notification is required when a public entity is aware of a wrongful and knowing misuse of public funds, regardless of the amount missing or misappropriated; and,

WHEREAS, in order to efficiently comply with I.C. Section 5-11-1-27(j) and I.C. Section 5-11-1-27(l), and resolve any gap in its interpretation, the Tipton County Board of Commissioners (hereafter the "BOC") should establish a threshold amount, under which, automatic and immediate reporting would not be required, unless such misappropriation is determined by the County to be deliberate and knowingly unauthorized.

NOW THEREFORE, the BOC does now establish the threshold amount for automatic and immediate reporting of shortages, losses, variances, irregularities and potential thefts, to be the amount of three hundred dollars (\$300.00), under which, immediate reporting shall not be required, unless the County, after initial investigation, determines such shortage to be potentially deliberate and knowingly unauthorized. Any amount in excess of three hundred dollars (\$300.00) shall immediately be reported to the State Board of Accounts and the local Prosecuting Attorney for further investigation, regardless of intent.

BE IT SO RESOLVED, THIS _____ DAY OF JANUARY, 2019.

TIPTON COUNTY BOARD OF COMMISSIONERS
BY:

James N. Mullins, PhD.

Mark Manier

Dennis Henderson

Attest:

Gregg A. Townsend
Tipton County Auditor

Prepared by Mark R. Regnier
Tipton County Atty

The resolution was read by President Mullins.

Motion by Commissioner Henderson to approve Resolution BOC2019-01. Second by Commissioner Manier. Motion carries.

Highway- Bret Morris –

Motion by Commissioner Henderson to authorize Highway Superintendent Morris to obtain two appraisals on the 1.28 acre tract adjacent to the Highway Department property for possible acquisition. Second by Commissioner Manier. Motion carries.

Superintendent Morris reported that the applications for Community Crossings Grants will be re-submitted and he will seek a financial commitment letter from the County Council. He reported that they are patching road cuts and cutting brush and will be starting work on small structures, weather permitting, this week.

Engineer – Phil Beer

Professional Services Agreement with USI

County Engineer Beer presented the 2019 Agreement for Professional Services between Tipton County and USI Consultants, Inc. The terms remain the same as 2018 with a monthly fee of \$3,300, and a total not to exceed \$39,600.00 for 2019.

Motion by Commissioner Henderson to renew the agreement with USI Consultants, Inc.. Second by Commissioner Manier. Motion carries.

Landfill

Engineer Beer reported that IDEM has determined that Cell #2 is in violation. A new finger system will be assembled by the Highway Department and installed with pea gravel to correct the situation. He also reported that the guardrail project has been completed and all looks well.

Small Structure Inspection Agreement with USI

Motion by Commissioner Henderson to approve the Small Structure Inventory Inspection Agreement for Professional Services with USI Consultants, Inc., not to exceed \$75,000. Second by Commissioner Manier.

Motion carries.

Sheriff – Tony Frawley

Sheriff Frawley introduced Kevin Stiner, the new Courthouse Security special deputy.

He also stated that he and Sergeant Evan Smith will be conducting a conference call at 2pm with Enterprise Fleet Management.

Motion by Commissioner Henderson to authorize Sheriff Frawley to order four 2020 Ford Explorers at \$32,789.34 each, from Tipton Ford, pending the outcome of the discussion with Enterprise Fleet Management. Second by Commissioner Manier. Motion carries.

Sheriff Frawley stated that he intends to wholesale the older vehicles, rather than use them as trade-ins.

Surplus Equipment

Motion by Commissioner Henderson to authorize the Auditor to declare surplus equipment, as requested the Health, Prosecutor, and Clerk Departments and to make arrangements for disposal.

Second by Commissioner Manier. Motion carries.

Jail – Bill Shepler with PMSI

Commissioners approved the water loop extension at the jail site, at a cost of \$237,721.00., but rejected the addition to the Jail sally port.

There was discussion of the fate of the old jail once the new jail is occupied. The Commissioners asked PMSI to take a look at the damage in the old part of the Jail.

Ambulance Board

President Mullins stated that there may be a need to disband the current ambulance board and re-establish a new board. He asked the Auditor to locate the current Seals contract for review.

Appointments

Plan Commission

Motion by Commissioner Henderson to appoint **Jim Mullins** as the Commissioner member. Second by Commissioner Manier. Motion carries.

Joint E-911 Executive Board

Motion by Commissioner Mullins to appoint **Dennis Henderson**. Second by Commissioner Manier. Motion carries

Emergency Management Advisory Council

President Mullins will remain, by virtue of his position as President of the Board of Commissioners.

Solid Waste

Motion by Commissioner Henderson to re-appoint **Alice Book**. Second by Commissioner Manier.

Motion carries.

Property Tax Assessment Board of Appeals (PTABOA)

Motion by Commissioner Henderson to re-appoint **Ron Feters, Ed Quear, and Virginia Baker**. Second by Commissioner Manier. Motion carries

Goodwill Committee

Motion by Commissioner Mullins to appoint **Dennis Henderson**. Second by Commissioner Manier.

Motion carries.

Redevelopment Commission (RDC)

Motion by Commissioner Mullins to re-appoint **James Mullins** and **Mark Manier** and to appoint **Dennis Henderson** and **Monty Henderson**. Second by Commissioner Henderson. Motion carries.

President Mullins stated that he had received a letter from Jane Harper stating that she was no longer interested in being re-appointed this year.

Drainage Board

Commissioners **Mullins, Henderson, and Manier** serve by reason of their office.

ADA Coordinator

Motion by Commissioner Mullins to re-appoint **Sherri Crawford**. Second by Commissioner Manier.

Motion carries.

Area V Council on Aging

Motion by Commissioner Henderson to re-appoint **Leslie Woods**. Second by Commissioner Manier.

Motion carries.

Property Tax Assessment Board of Appeals (PTABOA)

Motion by Commissioner Manier to appoint **Sophie Hufford** to replace Ron Feters, as he has stated that he no longer wishes to serve on the board. Second by Commissioner Henderson. Motion carries.

Audit Finance Committee

Commissioner **Jim Mullins** will continue to serve.

Minutes for December 26, 2018

Motion by Commissioner Manier to approve the Minutes for December 26, 2018, as presented. Second by Commissioner Manier. Motion carries.

Public Comment -

The Commissioners entertained comments from the public.

Motion by Commissioner Henderson to close public comment. Second by Commissioner Manier. Motion carries

Motion by Commissioner Henderson to adjourn the meeting. Second by Commissioner Manier. Motion carries.

Approved this ____ day of January, 2019

James Mullins, President

Dennis Henderson, Vice President

Mark Manier, Commissioner

Attest:

Gregg A. Townsend, Tipton County Auditor
Respectfully submitted by Gregg A. Townsend