

City of Tipton Board of Public Works and Safety meeting held on February 11, 2019, at Tipton City Hall, Council Chambers, Tipton.

Members: Mayor Havens, Councilman Curnutt, and Clerk-Treasurer Clark. Councilman Morgan was not present.

Others: Vicky Boyd with Tipton Tribune, Lexi Altherr, Lynlie Adair, Steve Niblick, Diana Tomlinson, Jason Henderson, Mike Terry, Joe VanBibber, Sherry Landseadel, Abi Garmon, and Kaylyn Tragesser.

Mayor Havens opened the February 11, 2019, Board of Public Works and Safety meeting.

Minutes: Councilman Curnutt made a motion to approve the January 28, 2019 BOW minutes without amendment, seconded by Mayor Havens, with all in favor.

Amend Agenda: Nothing to report.

Old Business: Nothing to report.

New Business: Nothing to report.

Cemetery: Foreman Tomlinson reported there were 4 burials, 0 cremations, and 2 lot sales. Councilman Curnutt asked what the current inventory is in the section we are using, 80 percent? Tomlinson stated yes close. Mayor Havens asked if there were any issues with frozen ground. Tomlinson stated yes, the ground was frozen 22 inches down.

Park: Foreman Tomlinson reported the pickleball courts will be completed by April 1st in the Park, in front of the shuffleboard area. She also reported the Park Board asked to discuss with the Mayor for the possibility of funding this out of the Edit Fund. Tomlinson stated she is getting estimates for the new fence between the ball diamonds and the Park to replace the existing white fence with the wooden fence that we currently have. She also reported the first band for Concert in the Park will be May 4th with Hubie Ashcraft Band. Tomlinson stated Encompass contacted her regarding the 5K run in June. They would like to donate to the Park for the wheelchair swing any proceeds from this event. It was asked how much the swing would cost. Tomlinson commented that it would cost over \$2,000. Mayor Havens asked if the donations would take care of it. Clerk-Treasurer Clark stated the proceeds they donated last year to the Fire Dept. would be enough to take care of it plus some. It will depend on how many participants.

Planning Department – Enforcement Division: Lynlie with the Enforcement Division distributed her spreadsheet and advised the top four were contacted and we received a call back from one. The one who contacted us was #ab2018-04. She also reported the next step is to be summoned to come to the BOW. There was a brief explanation of the timeline. Mayor Havens stated 126 Third Street should be the City's property in the next couple weeks and the City will demo that property. The notice for February 25th should be sent to three, 343 W. Madison, 302 S. West, and 416-418 N. East Street. Building Commissioner

Niblick handed out the 2018 Annual Report for the Dept. which includes the Tipton City Planning Commission and Tipton County Planning Commission. He also reported page 9 is about the City of Tipton Planning Commission attendance and summary, they met 10 times last year and didn't meet in January or May. The BZA met 8 times and they didn't meet January, April, May, and July. Niblick stated the last couple pages is the financials. There were 95 applications, a value of \$20 million and the revenue for the City was \$22,000. He also reported there were 399 inspections completed by the Planning office between the City and County. Niblick handed out some IWORQ reports. There is a building permit and improvement permit report the City is on the front page and the County is on the back page. This is cloud-based and is more than just a spreadsheet. We can keep track of petitions, complaints, etc. A month from now there will be better reports. In January the City had five permits and total fees collected \$8,640.30. The second report shows one BZA or Planning Commission file. He also commented that this Thursday, February 14th at 6 p.m. there is a Planning Commission meeting. The BZA meeting on Wednesday, February 13th was canceled because of nothing for the agenda. Niblick reported there will be a presentation about a new Star Bank building at a public meeting, not a public hearing. Other business the different committees will discuss their business, one being the downtown committee should have a final draft and the fee committee should be making a recommendation soon. Mayor Havens pointed out that on the Annual Report page 12 it lists the BZA members and the appointing authority, the President appointing authority it says the Planning Commission. He asked if that is City or County Planning Commission. Niblick stated the City Planning Commission. Mayor Havens commented the Commissioners appointed her as the jurisdictional member to the City Planning Commission. Niblick stated yes and the BZA elected her as President. Mayor Havens commented that on the permit report it says Township Cicero it would be nice if it would show whether it was jurisdictional City or taxing entity City or County levy tax rate. Niblick stated yes, we can do that. Mayor stated maybe it can say Cicero unincorporated or City incorporated. Niblick reported we should be able to do this. Mayor Havens reported the main key is to track the parcel number and all the attached files through that parcel number. Niblick reported this new system should be easier, convenient and the research will be on there. Mayor Havens asked what's the name of the software. Niblick stated IWORQ. Mayor Havens asked if other Planning Dept. or other government units in the State use it. Niblick stated yes Planning and other Depts. He also reported there are five modules such as permits, complaints, petitions and two online services for citizens but we don't accept credit cards in our office.

Street: Public Works Manager Terry reported the automatic arm truck is at Stoops for unscheduled service work. We are having to use the rear load garbage truck and it is a little slower. Earlier when the truck was there it was for a main cylinder failure that should last five to six years and we are at year three. It was a maintenance issue we were not adhering to, but we got it corrected. This cost us \$7,000. The reason why it is there now is an EGR issue, but this is covered under warranty. He also reported they are cleaning up the demo site at Carter's mall and should be completed by Wednesday with a final walk through. The City of Tipton offered an incentive package to TWG developer

of the Senior Apartments to move forward as part of the offer for them to make a deal with Carters leasing to gain access from his site to their site. Mr. Carter wanted the businesses to be razed so the City is doing this as part of the incentive package. Public Works Manager Terry reported on the snow event, we spread salt last evening, we got 1 1/2 inches not enough to plow but with the temperatures rising the salt melted, so we are moving the slush today.

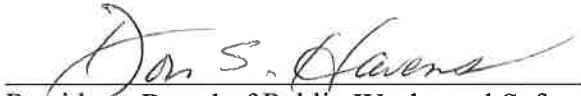
Mayor's Report: Nothing to report.

Adjournment: With no further business, Councilman Curnutt called for adjournment, seconded by Mayor Havens, with all in favor.

Submitted by Tamera Clark, Clerk-Treasurer.



Tamera Clark, Clerk-Treasurer



President, Board of Public Works and Safety