

Tipton County Council Meeting

4-17-18

Present: Beth Roach, Jeff Hoover, Emily Wilson, Jim Leffler Jim Ashley, Dennis Henderson, Helen Tragesser

Others Present: Vicky Boyd, Dick Klein, Bill White, April D. Retherford, Mike Cline, Craig Barnett, Melody Barnett, Michael A. Baden, Brent Snow, Butch Harpel, Lou Ann Millett, Kirk Retherford, John West, Emily West, Rob McQuiston, Paige Hoover, Juanita Thomas, Jeff Thomas, and Mark Baird.

The meeting was opened with the Pledge of Allegiance.

Resolution CC2018-07 Transfers

RESOLUTION # CC2018 – 07

A RESOLUTION AUTHORIZING TRANSFER OF FUNDS.

One appropriation category to another or from one personal services line to another;

NOW THEREFORE, BE IT RESOLVED, by the Tipton County Council, Tipton, Indiana, the following transfers are allowed:

<u>FUND-DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Surveyor General Fund	Office Supplies 1000-21100-000-0006	Repair and Maintenance 1000-36200-000-006	\$225.00
TOTAL			\$225.00

Approved this 17th day of April 2018

TIPTON COUNTY COUNCIL

Beth Roach, President

Helen Tragesser, Vice-President

James D. Ashley, member

Dennis Henderson, member

Jeff Hoover, member

James F. Leffler, member

Attest:

Emily Wilson, member

Gregg A. Townsend, Tipton County Auditor

Prepared by: Mark R. Regnier
Tipton County Attorney;
GRAHAM, REGNIER, FARRER & WILSON, P.C.
120 S. West Street
Tipton, Indiana 46072

Motion by Councilman Ashley to approve Resolution CC2018-07. Seconded by Councilwoman Tragesser. Motion carries.

Ordinance CC2018-04 Revised Salary Ordinance

The salary ordinance was revised to raise the salary amounts for a new health nurse, in order to assist the Health Board with recruiting.

**2018 SALARY
ORDINANCE #CC2018-
04**

*** Part-time pay guidelines:**

Highway: Current State minimum wage to a maximum of \$11.25/hour

Courthouse Staff: Current State minimum wage to a maximum of \$11.25/hour (Excludes Community Corrections & Judge Security)

911 Dispatch Center: Current State minimum wage to a maximum of \$21.00/hour

Jail Correctional Staff: Current State minimum wage to a maximum of \$12.25/hour

Community Corrections: Part-time Assistant Director/Screening Analysis hourly wage determined July 1 of each year
Analyzer hourly wage determined July 1 of each year
Indiana

*** Personnel Committee**

The County Council has established the Personnel Committee as their Advisory Board to hear any suggestion or request from Elected Officials and/or Department Heads on salaries.

*** Sheriff's deputies are paid longevity as follows:**

Years of Service - Longevity Pd

0 to 3	0
4 to 9	800
10 to 15	1200
16 to 20	1500

Jail Matron : Qualifies for _____ schedule
longevity

*** Sheriff's deputies are eligible to receive certification pay as follows:**

Certifications approved by the County Council as of November 1 of each year

Amount paid per certification: \$250.00

Maximum number of certifications per deputy to receive pay: 3

Certification pay shall be in effect Jan 1 to December 15 to qualify for payment on the **last pay of the year.**

*** Dispatchers shall receive on call pay in the maximum amount of \$18.00 per day.**

*** Pay Range for Salaried Personnel**

The salary adopted for each employed person of the County in the 2018 Salary Ordinance is a maximum pay. It will be the decision of the Elected Official and/or Department Head whether they choose to compensate a new employee at the maximum salary or a lower amount under the maximum salary based on experience and/or education and within the budget appropriation.

*** The following positions are full-time salaried positions and will be classified as exempt from overtime:**

- *Elected Official
- *Director and/or Department Head
- *Health Sanitarian
- *Investigator

As needed and necessary, positions will be evaluated on an individual basis. Additions and/or deletions can be made to the list of exempt positions.

All exempt personnel must meet the Fair Labor Standards salary basis test annually. Additionally: are the employee's job duties directly related to management or general business operations, and does the employee's

primary duty include the exercise of discretion and independent judgement with respect to matters of significance?

*** Earned Employee Benefits**

Eligible employees will be paid for earned sick days in excess of 30 for the 2017 year in January 2018 (See Handbook) Vacation not taken by the end of the year is forfeited. If an employee is terminated during the year, he/she will be paid for earned vacation days.

*** Plan Commission: The City of Tipton shall reimburse Tipton County for joint services per the interlocal agreement specifications.**

Approved this 17th day of April, 2018

Beth Roach, President

Helen Tragesser, Vice President

Dennis Henderson, Member

James F. Leffler, Member

James D. Ashley, Member

Jeff Hoover, Member
Attest:

Emily Wilson, Member

Gregg A. Townsend, Auditor
& Secretary to Council

	Ordinance	CC2018-04	
2018 Wage Ordinance			
Pay Group	Main Distribution	Account /Position	2018 Maximum
		Clerk of Court	
Salaried	1000.11000.000.001	Elected Official	39325.00
Salaried	1000.11101.000.001	First Deputy	30425.00
Salaried	1000.11102.000.001	Second Deputy (1)	28825.00
Salaried	1000.11103.000.001	Second Deputy (2)	28825.00
Hourly	1000.11900.000.001	Part Time 7.25 - 11.25/hr	6000.00
		Auditor	
Salaried	1000.11000.000.002	Elected Official	39325.00
Salaried	1000.11101.000.002	First Deputy	30425.00
Salaried	1000.11102.000.002	Second Deputy (1)	28825.00
Salaried	1000.11103.000.002	Second Deputy (2)	28825.00
Salaried	1000.11105.000.002	Second Deputy (3)	28825.00
Hourly	1000.11900.000.002	Part Time 7.25 - 11.25/hr	0.00

		Treasurer	
Salaried	1000.11000.000.003	Elected Official	39325.00
Salaried	1000.11101.000.003	First Deputy	30425.00
Hourly	1000.11900.000.003	Part Time 7.25 - 11.25/hr	25000.00
		Recorder	
Salaried	1000.11000.000.004	Elected Official	39325.00
Salaried	1000.11101.000.004	First Deputy	30425.00
Hourly	1000.11900.000.004	Part Time 7.25 - 11.25/hr	7750.00
		Sheriff's Department	
Salaried	1000.11000.000.005	Elected Official	72069.00
Salaried	1000.11100.000.005	Deputy maximum base + Longevity and rank pay	41500.00
Salaried	1000.11100.000.005	Probationary Deputy minimum base + Longevity and rank pay	36000.00
Salaried		Longevity per schedule added to the base pay	
Salaried	1000.11033.000.005	Major	3000.00
Salaried	1000.11012.000.005	Captain	1500.00
	1000.11034.000.005	Sergeant (2) positions each	750.00
Salaried	1000.12500.000.005	Overtime	20000.00
Salaried	1000.16200.000.005	Certifications per schedule	8250.00
		Surveyor	
Salaried	1000.11000.000.006	Elected Official-Licensed	39325.00
Salaried		Elected Official- Non-Licensed	26216.00
Salaried	1000.11101.000.006	First Deputy	30425.00
Hourly	1000.11900.000.006	Part Time 7.25 - 11.25/hr	15000.00
		Coroner	
Salaried	1000.11000.000.007	Elected Official	9880.00
Annual	1000.11108.000.007	Deputy Coroner (2) positions each	4940.00
Annual	1000.11308.000.007	Coroner Assistant	0.00

		Assessor	
Salaried	1000.11000.000.008	Elected Official/ Level III Assessor	39325.00
Salaried	1000.11101.000.008	First Deputy	30425.00
Salaried	1000.11102.000.008	Second Deputy (1)	28825.00
Salaried	1000.11103.000.008	Second Deputy (2)	28825.00
Annual	1000.11150.000.008	Level II Assessor (2) positions each	3000.00
	1000.1150.000.008	Level III Assessor	0.00
		Prosecutor Title IV-D	
Salaried	1000.11022.000.853	IV-D Attorney	34603.00
Salaried	1000.11023.000.853	IV-D Administration	28825.00
		Prosecutor	
Salaried	1000.11031.000.009	Investigator	35554.00
Salaried	1000.11203.000.009	Clerical Assistants	28825.00
Salaried	1000.11212.000.009	Bad Check Coordinator IV-D	18480.00
		Extension	
Hourly	1000.11202.000.011	Secretary / Extension	14971.00
Salaried	1000.11204.000.011	Administration	29245.00
Hourly	1000.11900.000.011	Part Time 7.25 - 11.25/hr	3000.00
hourly	1000.11203.000.011	Clerical Assistants Hourly 7.25 -11.25 hr	9300.00
		Veterans Service	
Salaried	1000.11005.000.012	Veterans' Service Officer	22205.00
		County Council	
Salaried	1000.11000.000.061	Elected Official (7 members per each member)	5550.00
	1000.11007.000.061	County Council Secretary	2550.00
	1000.11009.000.061	Budget/Settlement Assistant	2000.00
		Election	
Annual	1000.11035.000.062	Election Board Members	4800.00

Annual	1000.11037.000.062	Assistant Election Board Member (2)	400.00
Hourly	1000.11039.000.062	Absent Voter's Board. MAX HRLY RATE	9000.00
Annual	1000.11306.000.062	Voting Machine Custodian	3400.00
Hourly	1000.11900.000.062	Part Time 7.25 - 11.25/hr	9500.00
		Drainage Board	
Annual	1000.11040.000.063	Drainage Board (3 members at 150.00 monthly meeting	5400.00
		in attendance with a maximum of 1800.00 annually	
		Information Technology	
Salaried	1000.11032.000.065	Information Tech	39325.00
		Board of Commissioners / CAGIT FUND	
Salaried	1000.11000.000.068	Elected Official (3 members per each member)	14350.00
Salaried	1000.11104.000.068	Auditor	2550.00
Hourly	1000.11900.000.068	Part Time 7.25 - 11.25/hr	0.00
		Planning Commission	
Salaried	1000.11302.000.079	Plan Commission Director	43500.00
Salaried	1000.11204.000.079	Administration	28825.00
Hourly	1000.11900.000.079	Part Time 7.25 - 11.25/hr	16000.00
		Courthouse	
Salaried	1000.11305.000.161	Custodian	29364.00
Hourly	1000.11900.000.161	Part Time 7.25 - 11.25/hr	9800.00
Hourly	1000.12500.000.161	Overtime	1000.00
		Circuit Court	
Salaried	1000.11109.000.232	Deputy Court Reporter	30425.00
Salaried	1000.11110.000.232	2nd Deputy Court Reporter	28825.00
Hourly	1000.11112.000.232	Jury Bailiff Max hourly	8000.00
Salaried	1000.11206.000.232	Small Claims Referee	0.00
Salaried	1000.11210.000.232	Court Reporter	39587.00
		Probation	

Salaried	1000.11001.000.235	Chief Probation Officer	67183.00
Salaried	1000.11002.000.235	Probation Officer	62183.00
Salaried	1000.11203.000.235	Clerical Assist (FT split Prob/Adult Prob total \$28600) County General Distribution	15100.00
		EMA	
Quarterly	1000.11014.000.361	Director-Emerg. Mgmt.- Grant Reimbursement	12000.00
Hourly	1000.11900.000.361	Part Time 7.25 - 11.25/hr	0.00
		Jail -	
Salaried	1000.11200.000.380	Jail Matron/Administration (plus longevity per schedule)	41500.00
Salaried	1000.11201.000.380	Administrative Support Assistant	31676.00
Salaried	1000.11208.000.380	Turnkey/Jailer maximum	32322.00
Salaried	1000.11208.000.380	Turnkey/Jailer minimum	29314.00
Annually	1000.11011.000.380	Jail Commander	4000.00
Annually	1000.11034.000.380	Sergeant	1500.00
Hourly	1000.11309.000.380	Assistant Cooks 7.25 - 11.25/hr	25000.00
	1000.12500.000.380	Overtime	7000.00
	1000.18500.000.380	Longevity	1200.00
		Soil & Water	
Salaried	1000.11025.000.750	Soil & Water Administrator (1st deputy pay)	30425.00
		Reassessment	
Hourly	1224.11900.000.000	Part Time 7.25 - 11.25/hr	5000.00
		Recorder Perpetuation	
Hourly	1189.11900.000.000	Part Time 7.25 - 11.25/hr	
		Fund does not require appropriation; salary for part-time staff	
		Dispatch -	
Hourly	1170.11211.000.000	Dispatcher Min hourly wage FT (avg 1872 hours)	13.77
Hourly	1170.11211.000.000	Dispatcher Max hourly wage FT (avg 1872 hours)	21.00
Salaried	1222.11003.000.000	Director/Training Officer	40200.00

Hourly	1222.11900.000.000	Part Time 11.34 - 12.00/hr	40000.00
	1222.11213.000.000	IDACS Coordinator	1500.00
	1222.11027.000.000	Supervisor	1000.00
	1222.11215.000.000	Trainer	1000.00
Hourly	1222.11211.000.000	On Call	0.00
	1222.12500.000.000	Overtime	25000.00
		Community Corrections	
Salaried	9109.11015.000.000	See Salary Ordinance Guidelines	31099.00
	9109.11026.000.000	See Salary Ordinance Guidelines	28600.00
	9109.11029.000.000	See Salary Ordinance Guidelines	23750.00
	1122.11015.000.000	See Salary Ordinance Guidelines	20001.00
	1122.11026.000.000	See Salary Ordinance Guidelines	2000.00
	1122.11029.000.000	See Salary Ordinance Guidelines	6150.00
		Adult Probation	
Salaried	2001.11001.000.000	Chief Probation Officer	3600.00
Hourly	2001.11203.000.000	Clerical Assist (FT split Gen Prob/Adult Prob)	15000.00
	2001.11900.000.000	Part Time 7.25 - 11.25/hr	8000.00
		Pre-Trial Diversion	
Hourly	2501.11900.000.000	Part Time 7.25 - 11.25/hr	3000.00
		Highway / Administration	
Salaried	1176.11010.000.530	Hwy Superintendent	43722.00
Salaried	1176.11030.000.530	Foreman	40276.00
Salaried	1176.11214.000.530	Eng Assistant/Inspector (1st deputy wage)	30425.00
	1176.11216.000.530	ADA/Title Coordinator	3000.00
Salaried	1176.11203.000.530	Clerical Full Time	28825.00
		Operation Pull-Over	
Hourly	8102.12500.000.000	Overtime	5000.00
		Highway / Maint & Repair	
Salaried	1176.11311.000.531	Driver/Operator Minimum	31484.00
Salaried	1176.11311.000.531	Driver/Operator Maximum	37484.00
Hourly	1176.11900.000.531	Part Time 7.25 - 11.25/hr	20000.00
	1176.12500.000.531	Overtime	30000.00

Highway / General			
Salaried	1176.11300.000.533	Mechanic	38110.00
Hourly	1176.11317.000.533	Janitor Part Time 7.25 - 11.25/hr	10942.00
Health			
	1159.11004.000.000	New Hire -County Health Nurse	40000.00
Salaried	1159.11004.000.000	County Health Nurse- After Evaluations	42000.00
QTR	1159.11006.000.000	Health Officer	6750.00
Salaried	1159.11008.000.000	Office Manager	35724.00
		Health Educator	
Salaried	1159.11314.000.000	Sanitarian	29100.00
	1159.11315.000.000	Emergency Preparedness Dir. (Health Fund)	0.00
Hourly	9101.11315.000.000	Emergency Preparedness Dir. (Emerg Prep Grant)	0.00
Hourly	1211.11900.000.000	GAL/CASA (COURT) Part time Director not to exceed- See Contractual Agreement	0.00
Meet			
Meet	1000.31700.000.068	PTABOA MEMBERS (per meeting full day)	120.00
Meet	1000.31700.000.068	PTABOA MEMBERS (per meeting half day)	60.00
	1000.38100.000.005	Sheriff Merit Board Member (per meeting in attendance)	20.00

Motion by Councilman Ashley to approve Ordinance CC2018-04. Seconded by Councilwoman Tragesser. Motion carries.

Hartley Grain, Inc. Tax Abatement – Kirk Retherford

Kirk Retherford explained that Hartley Grain is seeking a tax abatement for improvement to its Curtisville property. The company wants to construct two grain storage bins, a new unload, new grain dryer, and a wet corn holding bin to replace the current outside covered grain storage pile. This will be referred to the abatement review committee for recommendation to the County Council.

Heritage Barn Deduction – Optional Filing Fee up to \$50 per barn – Tabled
Farm and Home Publishing Request for Shape Files for Plat/Directory Books – Tabled

Minutes for March 20, 2018

Motion by Councilwoman Tragesser to table the March 20, 2018 minutes.
Seconded by Councilman Ashley. Motion carries.

Committee Reports:

Councilman Ashley reported that the Jail Technical Review Committee had selected PSI to be the contractor for the design-build, Phase I. He stated that the jail project had to be under contract or construction by July 1 or the project would fall under a regional jail study requirement.

President Roach reported that First Deputy Auditor Katy Kramer had prepared a proposed schedule for the preparation of the 2019 budget. She stated that the next quarterly joint meeting of the Board of Commissioners and County Council would be May 15, 2018 at 6pm in the first floor meeting room and that the Boys and Girls Club would have a presentation at that meeting. She reported that the State Board of Accounts had finished its field examinations for 2015, 2016, and 2017 and that they looked good and that Auditor Townsend had done a good job along with the departments.

Council Comments - none

Public Comments

Brent Snow commented that he didn't understand why the State legislators would pass the Heritage Barn deduction and then add an optional filing fee. He thought that did not seem fair in that it was both rewarding and punishing the owner at the same time.

April Retherford asked why the minutes had been tabled. President Roach replied it was because the Council had received them the day before and had not had time to read them.

Mark Baird asked for an update on the outstanding lawsuits and the possible business developments on the west and east side of US31 along SR28.

Councilman Hoover responded that the RDC has not met again and the roundabout has been put on hold until we find out whether the Chrysler dealership is coming. Regarding the lawsuits, the RDC has asked for a summary judgment in that case. Regarding the east side, nothing will be done while there are active lawsuits.

Assessor Cassons asked if the County owned land north of Chrysler along CR 560W is being farmed by Kip Bergman. She stated that if the county is receiving cash rent income from the land, it would change the status to taxable.

Brent Snow commented, in reference to one of John Janson's lawsuits, that the RDC had modeled the ad to offer the land only to Mr. Straeter, but Mr. Straeter did not make an offer.

Motion by Councilwoman Tragesser to adjourn. Second by Councilman Henderson. Motion carries.

Approved this 15th day of May, 2018

Beth Roach, President

Helen Tragesser, Vice President

Dennis Henderson, member

Jeff Hoover, member

James F. Leffler, member

James D. Ashley, member

Emily Wilson, member

Attest:

Gregg A. Townsend, Tipton County Auditor
Secretary to the Tipton County Council
Submitted by Gregg A. Townsend