

BIG CICERO JOINT  
DRAINAGE BOARD  
Wednesday, February 14, 2018 @ 9:30  
First Floor Conference Room

Members Present: Mark Heirbrandt, Brad Bagwell, Scott Shoemaker, Donnie Lawson

Surveyors Present: Ken Hedge, Kenton Ward, Jason Henderson, Dan Sheets

Attorney: Steven Holt

Others Present: Keith Hoover, Carol Cunningham, Siavash Beik. Scot VanHorn, Bob Edinger, Brent Snow, Vicky Boyd, Cody Neuenschwander (Kokomo Tribune), Nate Kring, Michael Terry, Mayor Don Havens, RAM representatives

President Brad Bagwell called the meeting to order. He welcomed those viewing the meeting via LiveStream.

The meeting minutes were presented to the board. Mark Heirbrandt made a motion to approve the minutes from January 17, 2018. Scott Shoemaker 2<sup>nd</sup> the motion. With no further discussion, the motion passed.

Modifications to the Agenda: RFP or RFQ discussion

Claims:

Heather presented the claims to the board totaling \$26,629.12. Mark Heirbrandt wanted to make sure that projects are being inspected and that standards are being met for each project. Jason said yes and gave some details. Mark Heirbrandt made a motion to approve the claims as presented. Donnie Lawson 2<sup>nd</sup> the motion. With no further discussion, the motion passed.

Surveyors Reports:

Surveyor Henderson updated the board on a few projects of tree removal, including the one adjacent to the project which had been quoted. The separate project contacted two slide – ins and numerous outlet pipes along with some clearing. Jason stated the ticket was issued due to the concern the ditch could become blocked in a time when we need to make sure it is working at its best capacity. He also noted that there was an additional savings, due to the fact that the equipment was already adjacent to the site.

Board Engineer's Report: None

Board Business:

Annual Maintenance: Jason stated that the surveyors had looked at the bids for annual maintenance. They all agreed that the board should award the contract to VanHorn Excavating, keeping Redman and Xtreme as back-ups. Mark Heirbrandt made a motion to approve VanHorn

Excavating as the primary maintenance contractor, and Redman Excavating and Xtreme Excavating as back-ups. Donnie Lawson 2<sup>nd</sup> the motion. With no further discussion, the motion passed.

RAM Drainage Plan: Jason presented a plan for approval for new construction within the Big Cicero Creek Watershed. CBE has reviewed the plans as well, and supplied the board with an opinion that the project should be approved as presented. Mr. Marshall with the design company for RAM gave a brief description of the site plan. Mark Heirbrandt stated that he has worked with the RAM Company and they have been very forthright and cooperative. Even with some obstacles, RAM has stepped up to the plate and met the requirements. Mark Heirbrandt made a motion to approve the drainage plan presented by RAM. Donnie Lawson 2<sup>nd</sup> the motion. With no further discussion, the motion passed. Jason added that RAM is responsible for covering the engineer review costs and he has communicated that to them.

RFQ or RFP: President Bagwell would like proposals sent out to various companies requesting engineering quotes for the board. Attorney Holt questioned the timing for a possible new firm. Brad and Ken Hedge both think it is appropriate to keep CBE as the firm for the current shelving project, and also appropriate to take quotes again. Ken Hedge stated that this process was done approximately 6 years ago, which led to CBE as our firm. Jason will work on that process and share as needed.

Next meeting:

The next BCCJDB meeting will be Wednesday, April 18, 2018 at 9:30.

Public Comment: None

Donnie Lawson made a motion to adjourn. Mark Heirbrandt 2<sup>nd</sup> the motion. With no further discussion, the meeting adjourned.

BIG CICERO CREEK BOARD:

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Brad Bagwell, President

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Mark Heirbrandt

\_\_\_\_\_  
Donnie Lawson

\_\_\_\_\_  
Jim Mullins

\_\_\_\_\_  
Scott Shoemaker

ATTEST: \_\_\_\_\_

Heather Terry

***The above minutes were approved at a regular meeting of the Big Cicero Creek Joint Drainage Board. The signatures were intentionally omitted to preserve privacy. Signed copies are available in the Tipton County Surveyor's Office, 1<sup>st</sup> floor of the Tipton County Courthouse.***