

City of Tipton Board of Public Works and Safety meeting held on March 8, 2021 at Tipton City Hall, Council Chambers, Tipton.

Members: Mayor Dolezal, Councilmen Kring and Rippy. Clerk-Treasurer Clark was a call in.

Others: Sherry Landseadel, Sharon Teuscher, Ken Ehman, Brittnei Johnson, Cole Jackson, Vicky Boyd with Tipton Tribune, Malisha Sharp, Kaiden Rogers, Bianca Turner, Sam Edwards, Jayce Edwards, Judith Leininger, Laura Sottong, Cameron Crawford, Judy Coker, Steve Niblick, Maleah Moore, Jennifer Baldwin, Jeff Robinson, and Diana Tomlinson.

Mayor Dolezal opened the March 8, 2021 BOW meeting.

Minutes: Councilman Kring made a motion to approve the February 22, 2021, BOW minutes, seconded by Councilman Rippy, with all in favor.

Old Business: Nothing to report.

New Business:

Street Closure-Prevent Child Abuse Awareness-March 31, 2021 from 11 a.m. to 2 p.m.-Brittnei Johnson: Mrs. Johnson reported she would like to close Court Street on March 31 from 11-2 for Prevent Child Abuse Awareness. The rain date would be April 1<sup>st</sup>. The month of April is Child Abuse Awareness. She also reported this is the first opportunity, just to raise awareness. Councilman Rippy made a motion to approve closing Court Street on March 31, 2021 with the rain date being April 1<sup>st</sup>, seconded by Councilman Kring, with all in favor. Mayor Dolezal thanked Johnson for hosting the event.

MVR Policy: Mayor Dolezal reported we would like to establish a policy where employee signs the policy for new and existing employees so we can review driving record and performance. This would be added to the personnel manual. The insurance carrier would pull the MVRs for us. The expectation is they would be done on everyone annually. Councilman Kring made a motion to approve the MVR Policy and documents that accompany it, seconded by Councilman Rippy, with all in favor.

Cemetery: Foreman Diana Tomlinson reported there were four burials, zero cremations, and seven lot sales for a total of \$4,900.

Park: Foreman Tomlinson reported there are five bands hired for the season, May 15<sup>th</sup> – The Flying Toasters, June 26<sup>th</sup> – 45 RPM, July 24<sup>th</sup> – Stone, Water and Steel, August 14<sup>th</sup> – Southern Rock Authority and September 18<sup>th</sup> – Electric Amish. She also reported the hiring process has begun for the season. Tomlinson reported there are several areas throughout the Park that had some landscaping damage from the snowstorm. She also reported the safety net for the Cal Ripken field is in and will be installed in a few weeks. Tomlinson reported we are looking into a 9-hole disc golf at the Scout Woods. She spoke with the contractor and will be getting us a price once the trees are down. They will design the course and the Park's Dept. will take care of the property. They are hoping it

will be ready by this fall. Tomlinson reported job applications can be picked up at City Hall.

Planning Department – Enforcement Division: Building Commissioner Niblick reviewed the permit report for February. There are 17 permits this year compared to 12 in February 2020. He also reported the City BZA will meet on Wednesday, March 10, 2021 for one variance. The City Planning Commission will meet on Thursday, March 11, 2021, this will be for a rezone of 60 acres in the Industrial Park. It was reported there is a new member Robert Cochrane and a substitute for Christina Kring while on maternity leave. Mayor Dolezal advised the students about the two different meetings on Wednesday and Thursday if they needed to get anymore meetings in. Enforcement Division – Judy Coker reviewed the February report and stated there are a few new complaints and she is working on them. She also reported that the next item is the hearing for Canterbury Apartments. Coker reported the issue with the proper heating for three units, down to two units know that have inadequate heating. She also gave a summary of the issues and conversations regarding the units. Coker reported she issued a determination order on February 17<sup>th</sup>, heat is not restored, one unit has been fixed. On February 25<sup>th</sup>, an order to appear was emailed to the District Property Manager. The Dist. Property Manager stated all units were fixed. The property residents disagrees and if the repairs are made then the City's Building Inspector will inspect and if up to code then the hearing will be canceled. Coker requested a fine of \$100 per day per unit, until it's adequate and the City's Building Inspector confirms they are fixed. Councilman Kring asked on February 17<sup>th</sup> how many units were not working properly. Coker reported on February 17<sup>th</sup>, Unit 211, 215 and 615 and the order to appear stated the violation of the three units. On February 22<sup>nd</sup>, Units 211 and 615 were still not fixed, so there was just those two units on the furnace we need to act. There was a brief discussion with the Board and Ms. Baldwin from Canterbury Apts. regarding the units' furnace not being fixed and the time frame. Councilman Kring made a motion to charge a \$100 fine per day per unit (211 & 615) until Judy Coker and Rich Vautaw, Building Inspector, inspect the units and the furnace works. The fine automatically doubles at 30 days if not corrected by them starting today, seconded by Councilman Rippey, with all in favor.

Street: Mayor Dolezal reported Public Works Manager Mike Terry is quarantined. Clerk-Treasurer Clark reported his report is in the packet. Mayor Dolezal reported Terry has updated the draft trash ordinance and is adding an additional toter and a moderate increase to trash as well. Councilman Rippey asked if this would go to the BOW or Council. It was reported it would go to the Council.

Ms. Laura Sottong addressed her concerns regarding Canterbury Apartments and asked if the residents need to come back. It was reported Judy and Rich will be inspecting and will sign off. Coker reported it must be 100% fixed and we don't sign off until it is 100 % fixed. Our Building Inspector will check this, and we won't take their word for it.

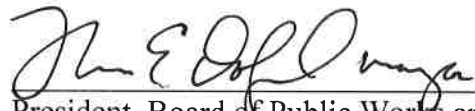
Ms. Sharon Teuscher stated we need to clean the streets downtown, there is a lot of debris (paper) and the wind doesn't help. She also stated the Street Dept. does a wonderful job. We need to make residents aware to pick up trash, make the public aware to keep Tipton clean.

Adjournment: With no further business, Councilman Kring called for adjournment, seconded by Councilman Rippey, with all in favor.

Submitted by Tamera Clark, Clerk-Treasurer.



Tamera Clark, Clerk-Treasurer



President, Board of Public Works and Safety