

City of Tipton Board of Public Works and Safety meeting held on February 10, 2020, at Tipton City Hall, Council Chambers, Tipton.

Members: Mayor Dolezal, Councilmen Rippy and Kring and Clerk-Treasurer Clark.

Others: Chloe Pearson, Emily McCollum, Griffin Hare, Ben Scott, Emma Dunn, Ellie Browning, McKenzie Enright, Madison Hoover, Bob Edinger, Diana Tomlinson, John Ellis, Jeff Ogden, Mike Terry, Steve Niblick, Judy Coker and Sherry Landseadel.

Mayor Dolezal opened the February 10, 2020, BOW meeting.

Minutes: Councilman Kring made a motion to approve the January 27, 2020, BOW minutes, seconded by Councilman Rippy, with all in favor.

Old Business: Nothing to report.

New Business: Nothing to report.

Cemetery: Mayor Dolezal asked to get handouts for the packets to the Clerk-Treasurer so they can be picked up by noon on Friday before the meeting. Cemetery Foreman Tomlinson reported there were two burials, one cremation, and two lot sales. It was reported the new member on the Cemetery Board is Cathy Clossin. Councilman Rippy stated the lights look great.

Park: Park Foreman Tomlinson reported she has hired five bands for the summer. May 16th – The Flying Toasters, June 13th – Second Chance, July 18th – Stone, Water and Steel (Local Band), August 15th - .45 RPM and September 26th – Convoy. She also reported she has all the W-9's and contracts. Tomlinson reported she is getting three quotes for security cameras for the trail, concession stand at the ball diamonds and upgrading the cameras in the park. She also reported the Park entrance will be closed for a short while tomorrow weather permitting due to tree removal. Tomlinson reported JMAC Construction will be doing demolition and rebuild on the dugout at the Babe Ruth field, the cost is \$7,700 and will be completed by May 1st. Mayor Dolezal asked if there were additional lights for the proposed trails. Tomlinson stated she hadn't heard what they need yet, she will start attending the trail meetings. There was a brief discussion about the current lighting and how long the trail is open at night. Public Works Manager Terry stated another item to discuss is getting the trails on a maintenance program and who will be responsible for trash, grass etc. Tomlinson stated she would check with Jim or Roberta to see what the plans are.

Planning Department – Enforcement Division: Building Commissioner Niblick reported they have had some email issues on outgoing emails. He also went through the permit report. He also stated Ms. Coker with the Enforcement Division will go through the case report. Commissioner Niblick reported the BZA and Planning Commission meet this week, there are a few new members so we will have a refresh course and orientation for the new

members. He also reported there is a Standing Committee that meets once a month, we are looking at modifying the two-mile fringe. This Committee will take it to the Planning Commission and then it will go to the Council. Mayor Dolezal stated there are a handful of other items that you are discussing. It was reported one item is paving requirement for parking areas in the downtown might be extended to all parking lots in the City just not downtown. Another item is the City Sidewalk Program they might make a program for paving parking lots that are gravel or stone. There was a discussion regarding improvement location permits and how long they can keep permits with no benchmarks. They also discussed some properties that have permits and they are doing work on these properties. Mayor Dolezal stated to recommend that we start updating ordinance regarding what we expect to see on the performance. Ms. Judy Coker with the Enforcement Division reported there are six new cases, three nuisance violations and three zoning violations and they are all closed. She also reported she is catching up on previous violations one being 437 N. Main Street, few places on Oak Street and an RV on Sweetland Ave. Coker reported Community Service Officer Alley stated they have been working on the RV. She also reported it will cost \$150-\$250 to haul the RV to Omni Resource and it would be \$91 scrap per ton. It was reported to check with City Attorney Quigley on what we need to have in place to be able to take it to a scrap yard and if we need title work. Would we need to tow it to a third-party yard before it's scrapped? Councilman Kring reported we need to see where it can be towed in escrow. Public Works Manager Terry reported it is normally a 30-day holding period. Kring asked if the property owner of the RV is taking it apart and putting it in piles and that will be another violation. Coker commented yes that is what is going on. We need to check with City Attorney Quigley and then get it moved. Kring stated we can't wait 30 days; we have a deadline on this. Coker commented on the piles of refuse, she will write a letter. She also reported the 304 W. Adams Street property is in the process of being sold and she has been in contact with the future owners, they are going to flip it. Coker reported there are a few other properties that are being worked on. Mayor Dolezal stated don't give up, you are doing a good job. Mayor Dolezal asked about the old car wash. He asked Coker to get a status on that property. Administrative Assistant Landseadel stated Kegan Schmicker has a phone number for the owner of the car wash. Councilman Kring asked about the trailers at Ross that are abandoned. Commissioner Niblick reported he gave them a three-month extension, they are communicating and cooperating right now. It was stated we need to see progress. Niblick commented that the owner asked for a six-month extension and he gave him just a 3-month extension. There was a brief discussion of the progress they would like to see on the abandoned trailers and how we can haul them away if the extension is not met.

Street: Public Works Manager Terry reported they have restoned 80% of the alleys. They have north of the railroad tracks to complete yet. He also reported the Pool guttering looks good. They are currently on target for deadlines. The welding of the guttering system should be done in two and a half weeks. The question was asked if welding can be done in cold weather. Terry stated yes. He also commented that if the temperatures come up; they can pour grout back in the gutters. They still have underground work in the deep end

to do. Mayor Dolezal asked if the backfilled started yet. Terry reported the engineer gave a recommendation on shoring up. This needs to be done in warmer weather. He also reported we have been snow plowing and salt spreading. Terry reported he is working on rating sidewalks through the whole City. There was a brief discussion on rating the sidewalks and the Sidewalk Program along with percentages.

Mayor's Report: Chief Ogden reported there are two appointments with time issues. He also reported Andrew Brown's year probation period will be up February 17th. Chief Ogden recommended taking Brown off probationary status to full-time status as of February 17th. He asked the Board for a motion to approve and accept the full-time status. Councilman Kring made a motion to approve and accept the recommendation of moving Andrew Brown from probationary status to full-time status effective February 17th, seconded by Councilman Rippey, with all in favor. It was stated, thank you Chief and Firefighter Brown. Chief Ogden reported Firefighter Jordan Crane went to Westfield for three-months and decided he wanted to come back. When the position was open, we rehired him with a lateral transfer. He also reported he doesn't see a need to wait the whole year before moving Jordan to full-time status. It doesn't require a one-year probationary status. Chief Ogden recommended moving Jordan Crane from probationary status to full-time status effective March 1st. Councilman Rippey made a motion to remove Jordan Crane from probationary status to full-time status effective March 1st, seconded by Councilman Kring. Councilman Kring stated he knows Jordan and he is glad he came back. The motion was passed with all in favor. Chief Ogden commented there is a position opening the beginning of June and the hiring process is a lengthy process. He also reported he has three candidates that he would like for the BOW to interview before the next BOW meeting and then offer the candidate a conditional offer of employment at the 24th meeting. Clerk-Treasurer Clark stated she would need to get the Executive Session advertised. Chief Ogden gave a brief summary of the hiring process. Clerk-Treasurer Clark commented she would contact Chief Ogden with the date so he can contact the candidates.

Adjournment: With no further business, Councilman Kring called for adjournment, seconded by Councilman Rippey, with all in favor.

Submitted by Tamera Clark, Clerk-Treasurer.



Tamera Clark, Clerk-Treasurer



President, Board of Public Works and Safety