

City of Tipton Board of Public Works and Safety meeting held on December 26, 2018, at Tipton City Hall, Council Chambers, Tipton.

Members: Mayor Havens, Councilmen Curnutt, and Morgan and Clerk-Treasurer Clark.

Others: Tom Clark, Jeff Ogden, Mike Terry and Vicky Boyd with Tipton Tribune.

Mayor Havens opened the December 26, 2018 Board of Public Works and Safety meeting.

Minutes: Councilman Curnutt made a motion to approve the December 10, 2018 BOW minutes without amendment, seconded by Councilman Morgan, with all in favor.

Amend Agenda: Nothing to report.

Old Business: Nothing to report.

New Business:

Change Order 1 for Market, Main, Valley & Oak Paving Contract: Mayor Havens reported City Engineer Johnson presented a letter regarding Change Order 1 for the Baumgartner contract for work on Market, Main, Valley, and Oak Streets. The original contract was \$105,430, there were more materials used in several categories and less in one which increased the cost in the amount of \$13,438.17 for the new total amount of \$118,868.17. Councilman Curnutt reported this is common when it comes to the situation with additional cost, yes, we try to avoid this. 1. We mill the existant surface and if the material is not good, they go further down 2. There are soft spots in the pavement so there is further to dig out. Councilman Morgan made a motion to accept Change Order 1, seconded by Councilman Curnutt, with all in favor.

Mayor's Report: Nothing to report.

Fire: Chief Ogden handed out his November report. He also reported Adam Johnson completed his probationary period on November 5<sup>th</sup>, he would like a motion to retroactive to go back to November 5<sup>th</sup> recommending Johnson from Probationary status to First Class Firefighter status. Chief Ogden reported Johnson is the CPR Instructor as well. Councilman Curnutt made a motion to retroactive Adam Johnson from Probationary period to First Class Firefighter effective November 5, 2018, based on the recommendation from Chief Ogden and Shift Officer, seconded by Councilman Morgan, with all in favor. Chief Ogden reported the last candidate, Andrew Brown's Public Safety Medical came back fine, and the Pension Board accepted the findings and then sent the application to PERF. He also reported ESO Firehouse Software (EHR) does medical reporting. TFD is required to report all medicals to the State of Indiana. There was a brief discussion about the software and the funding. Chief Ogden stated we decided to go with EHR which will allow us to keep reporting fire incidents and gets us in compliance with the State of Indiana on medical runs. He also commented he can fund the contract and in 2020 the EHR contract will be appropriated in the Ambulance Fund. Chief Ogden stated the Motorola radios were budgeted in the LIT Public Safety budget and General Fund. He

also commented he met with Ashton to get the numbers tight and the trade-ins they are calling it a rebate or discounted price. Chief Ogden reported Chief Clark added one mobile and one portable for the Resource Officer and Judge Lett added a portable which was at a cost of \$3,823.17. The judge will submit a check for this. If he would have requested this on his own it would have been 35% more. He also stated the original contract was \$217,681.22 and the new contract amount with the additional radios is \$229,163.81. Motorola has a three-year lease in the amount of \$84,284.62, there are three options, but Chief Ogden stated he wouldn't want to go more than three years. Mayor Havens asked how many radios are we purchasing? Chief Ogden stated 61 portable and mobiles, this is replacing 800mhz radios for the City. The Street has 12, Police 29 and Fire 20. Mayor Havens reported let's get other quotes for the three different lease options. Chief Ogden reported he would like to see a payment made in 2019. He also commented he hopes that the radios will last 12 years. Chief Ogden stated there is a 3-5-year warranty on Motorola. After some discussion on the financing, Chief Ogden stated he would get a quote on two years with making a payment in 2019.

Police: Chief Clark handed out his YTD and monthly stats. He stated he has the renewal contract for Debbie Frazier on cleaning. The contract is the same as the past contract, \$100 per week, cleaning on Sunday. Councilman Morgan made a motion to extend the contract for Debbie Frazier Custodial Services, from January 1, 2019, to December 31, 2019, seconded by Councilman Curnutt, with all in favor. Chief Clark commented Grant Tansy was an applicant you interviewed on August 13, 2018, when we hired Kenny Parson. Chief Stiner is retiring on January 16, 2019, and instead of going through a new hiring process Chief Clark recommended to offer Grant Tansy a conditional offer of employment, he was your second choice. He also stated it will take a month to get the physical and psychological testing back. Councilman Curnutt made a motion to accept Chief Clark's recommendation and offer conditional employment to Grant Tansy, seconded by Councilman Morgan, with all in favor.

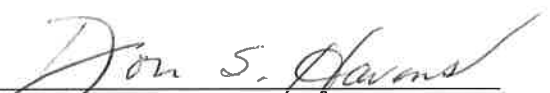
Street: Public Works Manager Terry reported he was in Mexico at the last meeting, so he handed them the November report. He also reported he had one full-time employee, Mark Clark left with a vacation day and Terry requested to carry the day over to be used in the first quarter of 2019. Councilman Morgan made a motion to carry the vacation day over for Mark Clark, seconded by Councilman Curnutt, with all in favor. Public Works Manager Terry reported Vectren's project this summer and fall has brought up some concerns regarding the square footage estimated on the application. He also stated he feels the square footage is significantly higher than the application. We will get the additional permit fees in first before refunding them. Mayor Havens commented we have high standards over the years because of the Utilities doing a great job. Vectren has some high spots and low spots. It was reported we are treating these as two separate items. We will be holding the funds for a longer period because of the weather and patch areas. Terry reported the Street Dept. is participating with the Mayor on the demolition of the building's SW of Tractor Supply at Carter's Mall. Lisa Tanning building will remain in place. This will be paid out of EDIT as part of an incentive package provided to TWG

developer. With us doing it "in house" we will treat it as a monetary portion of our total incentive. Mayor Havens stated why and how it is taking place is we can stretch the dollars out by having the Street Dept. demolish the buildings, less money for additional incentives. There are three parties involved, TWG which needs access to the property, Carter's property, the buildings being demolished and the City for demolishing or causing to be demolished, doing it for TWG. He also stated the ground-breaking date is in March and there will be 49 Senior units.

Adjournment: With no further business, Councilman Morgan called for adjournment, seconded by Councilman Curnutt, with all in favor.

Submitted by Tamera Clark, Clerk-Treasurer.

  
Tamera Clark, Clerk-Treasurer

  
President, Board of Public Works and Safety