

Big Cicero Creek Joint Drainage Board
January 24, 2024
Tipton County Courthouse

Members Present: President Brad Bagwell, Mark Heirbrandt, Donnie Lawson, Jordan Brewer

Surveyors Present: Jason Henderson, Kenton Ward, Carol Cunningham, Dan Sheets

Secretary: Kristi Hinkle Attorney: Steve Holt- via zoom

Others Present: Michael Waldron, Mark Chmeliwskyj

CALL MEETING TO ORDER: President, Brad Bagwell called the meeting to order.

ESTABLISHMENT OF QUORUM: President Brad Bagwell stated that there was a quorum.

MODIFICATIONS TO THE AGENDA: None.

ORGANIZATION:

- A. President: Member Mark Heirbrandt motioned to appoint Brad Bagwell as the Big Cicero Creek Joint Drainage Board President for 2024. Member Jordan Brewer 2nd the motion. Motion was approved.**
- B. Vice-President: Member Jordan Brewer motioned to appoint Donnie Lawson as the Big Cicero Joint Drainage Board Vice-President for 2024. Member Mark Heirbrandt 2nd the motion. Motion was approved.**
- C. Secretary/Treasurer: Member Mark Heirbrandt motioned to appoint Kristi Hinkle as the Big Cicero Joint Drainage Board Secretary/Treasurer for 2024. Member Jordan Brewer 2nd the motion. Motion was approved.**

APPROVAL OF MINUTES: Member Mark Heirbrandt motioned to approve the December 20, 2023, minutes. Member Donnie Lawson 2nd the motion. Motion was approved.

SURVEYOR'S REPORT:

- A. Surveyor Henderson stated that some work orders are out for Surveyor Ward's area in Hamilton County. Surveyor Henderson also stated that the State Board of Accounts has uploaded their report. Surveyor Henderson informed the board that out of county assessments were received. President Brad Bagwell stated that there was a possibility for direct deposit which needs to be checked on at the bank. Surveyor Henderson replied yes that direct deposit needs to be checked on. Surveyor Henderson thanked the Tipton County Treasurer and Auditor for getting the close out of Big Cicero done. Surveyor Henderson also stated that the paperwork was being finalized for a tax exempt. Surveyor Ward stated that there was a building permit in process for approval of a variance from the board in the future.**

B. BOARD ENGINEER REPORT:

- A. Update on Erosion Control Design Near McDonald’s Area:** Mark Chmeliwskyj stated that they are working on permitting for the McDonald’s area and have a field check with Tipton Utilities set for the end of the month. Mr. Chmeliwskyj informed the board about the general service agreement which did not have a maximum amount. Mr. Chmeliwskyj stated that he will request for approval of an updated agreement from the board.

BOARD BUSINESS/COMMENTS (OLD OR NEW):

Annual Bids for Maintenance: Surveyor Henderson stated that there were four maintenance bids received at the last meeting. Surveyor Henderson informed the board that those bids were emailed to the surveyors and that there was a typographical error on one (which was corrected and initialed). Surveyor Henderson recommended accepting all four bids for approval. Member Heirbrandt motioned to approve all four bids for 2024 maintenance. Member Jordan Brewer 2nd the motion. Motion was approved.

ATTORNEY REPORT: Attorney Holt brought to the board’s attention that it needs to be decided on who is the owner of the bridge at the park. Surveyor Ward stated that it (new bridge) was a replacement for an existing bridge. Surveyor Ward suggested that the bridge was the park’s bridge. President Brad Bagwell advised that the acknowledgment of ownership of the bridge should be in writing. Attorney Holt advised to write a letter to the parks stating that they (parks) are owners of the bridge and have a signature line.

BOARD TO CONSIDER CLAIMS: Secretary Hinkle presented the financial report. Mark Heirbrandt motioned to approve the financial report as presented. Member Jordan Brewer 2nd the motion. Motion was approved.

PUBLIC COMMENT: None.

Next Meeting February 28th, 2024, at 9:30 am.

ADJOURNMENT: Member Jordan Brewer motioned to adjourn the meeting. Member Donnie Lawson 2nd the motion. Meeting adjourned.

BIG CICERO CREEK BOARD:

Brad Bagwell

Mark Heirbrandt

Donnie Lawson

Jordan Brewer

Austin Henderson

ATTEST:

Kristi Hinkle, Secretary