

Big Cicero Creek Joint Drainage Board
November 15, 2023
Tipton County Courthouse

Members Present: President Brad Bagwell, Mark Heirbrandt, Austin Henderson, Donnie Lawson,

Surveyors Present: Jason Henderson, Kenton Ward, Carol Cunningham

Secretary: Kristi Hinkle **Attorney:** Steve Holt

Others Present: Michael Waldron, Mark Chmeliwskyj

CALL MEETING TO ORDER: President, Brad Bagwell called the meeting to order.

ESTABLISHMENT OF QUORUM: President Brad Bagwell stated that there was a quorum.

MODIFICATIONS TO THE AGENDA: None.

APPROVAL OF MINUTES: Member Mark Heirbrandt motioned to approve the October 23, 2023 minutes. Member Austin Henderson 2nd the motion. Motion was approved.

SURVEYOR'S REPORT:

- A. Internal Controls:** Surveyor Henderson presented the Big Cicero Creek Joint Drainage Board proposed internal controls in which the State Board of Accounts encouraged. Member Mark Heirbrandt motioned to approve the Big Cicero Creek Joint Drainage Board internal controls. Member Austin Henderson 2nd the motion. Motion was approved.
- B. Update Decoupling Timeline:** Surveyor Henderson stated that an EIN has been obtained and a checking account has been opened. Surveyor Henderson also stated that the cash out of the TrustIndiana has been done and receipted in. Surveyor informed the board that after the meeting today the final steps are going to be discussed between Surveyor Henderson, board president, board secretary/treasurer, and Tipton County Auditor & Treasurer on disbursement of funds. Surveyor Henderson stated that the interest from First Farmers was yielding better than TrustIndiana right now. Surveyor Henderson suggested that the board wait to decide to invest until all transitioning has been completed. Member Mark Heirbrandt motioned to approve updated decoupling timeline. Member Austin Henderson 2nd the motion. Motion was approved.

BOARD ENGINEER REPORT:

- A. Update on Erosion Control Design Near McDonald's Area:** Mark Chmeliwskyj stated that they had a very productive meeting with Tipton Municipals Utilities (TMU) which they do not think that it's feasible to move the south utility poles. Mr. Chmeliwskyj stated that they are going to have an onsite walk-through with TMU. Mr. Chmeliwskyj stated that they are progressing on the design of it and

have something sent out before the next meeting. Mr. Chmeliwskyj informed the board that the 48" pipe (that was being looked at) is not TMU, which is unknown on whose it is. Surveyor Henderson replied that it belongs to the State now.

- B. Tipton Park Bridge (footpath): Mark Chmeliwskyj stated that he reached out to Christopher Burke, who reached out to F&K, which they are going to look at it. Mr. Chmeliwskyj also stated that the boards are not a trip hazard. Attorney Holt requested that some pictures for the next meeting would be helpful.
- C. High Performance Alloys: Mr. Chmeliwskyj stated he, Brad and Jason went out to the site after the last meeting which they noticed progress being made. Mr. Chmeliwskyj also stated that there was a large pile of pipe and structures near the outlet on site. Mr. Chmeliwskyj said that all three of them spoke with a manager to express urgency for progression on the work. Mr. Chmeliwskyj informed the board that he went by the site before the meeting and the Mini excavator was not there and looked like work was left. Surveyor Henderson reminded the board that the Planning Commission would not issue a certificate of occupancy for the building until all the improvements are done.

BOARD BUSINESS/COMMENTS (OLD OR NEW):

- A. Request for annual maintenance: Surveyor Henderson requested approval to request 2024 maintenance bids. Member Mark Heirbrandt motioned to approve request for 2024 maintenance bids. Member Austin Henderson 2nd the motion. Motion was approved.
- B. Adoption of 2024 Meeting Dates: Surveyor Henderson presented the 2024 BCC meeting dates. Member Mark Heirbrandt motioned to approve the 2024 BCC meeting dates as presented. Member Austin Henderson 2nd the motion. Motion was approved.

ATTORNEY REPORT: None.

BOARD TO CONSIDER CLAIMS: Secretary Hinkle presented the financial and stated that Dan Sheets was absent. President Brad Bagwell had asked about the Xtreme claim. Surveyor Henderson stated that it was for work approved by the board a couple of years ago which Xtreme was just now getting to it. Member Mark Heirbrandt motioned to approve the financial report as presented. Member Austin Henderson 2nd the motion. Motion was approved.

PUBLIC COMMENT: None.

Next Meeting December 20, 2023 at 10:30 am.

ADJOURNMENT: Member Austin Henderson motioned to adjourn the meeting. Member Mark Heirbrandt 2nd the motion. Meeting adjourned.

BIG CICERO CREEK BOARD:

Brad Bagwell

Mark Heirbrandt

Donnie Lawson

Jordan Brewer

Austin Henderson

ATTEST:

Kristi Hinkle, Secretary