

Big Cicero Creek Joint Drainage Board  
November 16, 2022  
Tipton County Courthouse

Members Present: President Brad Bagwell, Donnie Lawson, Mark Heirbrandt, Austin Henderson, Jordan Brewer,

Surveyors Present: Dan Sheets, Kenton Ward, Ken Hedge, Jason Henderson

Secretary: Kristi Hinkle                      Attorney: Steve Holt

Others Present: Michael Waldron, Mark Chmeliwskyj, Carol Cunningham, Emily Ashby, Maddie Ringer, Maddie Tina, George Tebbe, Tom Dolezal, Jenny Miller

**CALL MEETING TO ORDER:** President, Brad Bagwell, called the meeting to order.

**ESTABLISHMENT OF QUORUM:** President Bagwell stated that there was a quorum.

**MODIFICATIONS TO THE AGENDA:** None.

**APPROVAL OF MINUTES:** Member Donnie Lawson motioned to approve the minutes from October 24, 2022. Member Austin Henderson 2<sup>nd</sup> the motion. The motion was approved.

**SURVEYOR'S REPORT:** Surveyor Henderson stated that the project was walked through, and that Mark Chmeliwskyj sent some as builds which was helpful. Surveyor Henderson stated that everything looked great. President Bagwell had asked Surveyor Henderson if it was okay to release the retainage. Surveyor Henderson responded yes. The other Surveyors had nothing to report.

**SHELVING PROJECT UPDATE/REPORT:**

**BOARD ENGINEER REPORT:** Mark Chmeliwskyj stated that they had reached out to Burke to receive the information that was sent to F&K from the walkthrough. Mark also suggested that they would send an email with the pictures and information to F &K and request for a response. Member Heirbrandt requested that there would be a follow-up in the spring. Mark Chmeliwskyj stated that they followed up with the designer for the tennis courts (at Tipton Highschool) and that the designer reached out to the contractor in which the contractor has not responded.

**BOARD BUSSINESS:**

- A. Request to Solicit Quotes for 2023 On-Call Maintenance
- B. Request to solicit Quotes for 2023 Spraying: President Brad Bagwell had requested that there would be a materials list and the quantity that they bought. President Bagwell

stated that it should be required for the contractor to notify the board president two days prior to spraying and that the spraying would include Hamilton County as well. Surveyor Henderson stated that the quotes would be ready to open at the December meeting. Member Heirbrandt motioned to approve for On-Call Maintenance and Spraying quotes for 2023 at the December meeting. Member Austin Henderson 2<sup>nd</sup> the motion. The motion was approved.

C. Meeting Dates 2023: Surveyor Henderson presented the 2023 meeting dates. Member Heirbrandt motioned to approve the 2023 meeting dates. Austin 2<sup>nd</sup> the motion. The motion was approved.

D. Resolution for F & K Payment: President Bagwell presented the resolution for \$630,500.91 to be paid to F&K through Encompass. Member Heirbrandt motioned to approve the resolution for F&K payment. Member Austin Henderson 2<sup>nd</sup> the motion. The motion was approved. President Bagwell had asked Secretary Hinkle how many copies they needed. Secretary Hinkle responded three copies.

E. Approval of grant form: Member Heirbrandt motioned to approve wage compliance grant form. Member Austin Henderson 2<sup>nd</sup> the motion. The motion was approved.

**Attorney Report/Comments:** Nothing to report.

**BOARD TO CONSIDER CLAIMS:** Secretary Hinkle presented the claims. Member Heirbrandt motioned to approve the claims as presented. Member Austin Henderson 2<sup>nd</sup> the motion. The motion was approved.

**PUBLIC COMMENT:** None.

**Next Meeting December 21, 2022 at 10:30 am.**

**ADJOURNMENT:** Member Jordan Brewer motioned to adjourn the meeting. Member Austin Henderson 2<sup>nd</sup> the motion. Meeting adjourned.

**BIG CICERO CREEK BOARD:**

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Brad Bagwell, President

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Mark Heirbrandt

\_\_\_\_\_  
Donnie Lawson

\_\_\_\_\_  
Jordan Brewer

\_\_\_\_\_  
Austin Henderson

ATTEST:

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Kristi Hinkle, Secretary