

Tipton County Council Meeting

12-21-2021

Present: Jim Ashley, Jim Purvis, Mike Terry, Brad Nichols, Jan Smith, Kirk Rutherford

Absent: Butch Harpel

Others Present: Chuck Bell, Mike Bollman, Denny Aenderson

The meeting was opened with the Pledge of Allegiance.

Motion by Jim Purvis to amend the agenda to include Resolution CC2021-39. Second by Jan Smith. Motion carries.

Highway – Bret Morris

Motion by Jim Purvis to authorize Bret Morris to finance a tri-axel truck at Encompass Credit Union. Second by Jan Smith. Motion carries.

Bret Morris stated that he will be paying \$75,000 extra on the first truck at First Farmers.

Resolution CC2021-35 Transfer – Joint Dispatch

RESOLUTION # CC2021-35

A RESOLUTION AUTHORIZING TRANSFER OF FUNDS.

WHEREAS, it has been determined that it is now necessary to transfer monies from one appropriation category to another or from one personal services line to another;

NOW THEREFORE, BE IT RESOLVED, by the Tipton County Council, Tipton, Indiana, the following transfers are allowed:

<u>FUND-DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Joint Dispatch- Statewide 911	Radio 1222-44301.000.0000	Service Provider 1222.35104.000.0000	\$13,645.26
TOTAL			\$13,645.26

Approved this 21st day of December, 2021

TIPTON COUNTY COUNCIL

James D. Ashley, President

Jim Purvis, Vice-President

Jan Smith, member

Michael Terry, member

Kirk Retherford, member

Butch Harpel, member
Attest:

Brad Nichols, member

Gregg A. Townsend, Tipton County Auditor

Prepared by: Mark R. Regnier

Tipton County Attorney

Motion by Brad Nichols to approve Resolution CC2021-35. Second by Mike Terry. Motion carries.

Resolution CC2021-36 Transfer – Commissioners

RESOLUTION # CC2021-36

A RESOLUTION AUTHORIZING TRANSFER OF FUNDS.

WHEREAS, it has been determined that it is now necessary to transfer monies from one appropriation category to another or from one personal services line to another;

NOW THEREFORE, BE IT RESOLVED, by the Tipton County Council, Tipton, Indiana,

the following transfers are allowed:

<u>FUND-DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
General-Commissioners	Unemployment 1000.17500.000.0068	Earned Employee Benefits 1000.17000.000.0068	\$274.35
TOTAL			\$274.35

Approved this 21st day of December, 2021

TIPTON COUNTY COUNCIL

James D. Ashley, President

Jim Purvis, Vice-President

Jan Smith, member

Michael Terry, member

Kirk Retherford, member

Butch Harpel, member

Attest:

Brad Nichols, member

Gregg A. Townsend, Tipton County Auditor

Prepared by: Mark R. Regnier

Tipton County Attorney

Motion by Mike Terry to approve Resolution CC2021-36. Second by Kirk Retherford. Motion carries.

Resolution CC2021-37 Transfer – Joint Dispatch

RESOLUTION # CC2021-37

A RESOLUTION AUTHORIZING TRANSFER OF FUNDS.

WHEREAS, it has been determined that it is now necessary to transfer monies from one appropriation category to another or from one personal services line to another;

NOW THEREFORE, BE IT RESOLVED, by the Tipton County Council, Tipton, Indiana, the following transfers are allowed:

<u>FUND-DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Joint Dispatch- Statewide 911	Radio 1222-44301.000.0000	Repair and Furniture 1222.36200.000.0000	\$200.00
	Radio 1222-44301.000.0000	Service Provider 1222.35104.000.0000	\$8,500.00
	Radio 1222-44301.000.0000	Computer Hardware/Software	\$22,800.00
	Part Time 1222-11900-000-000	Overtime 1222-12500-000-0000	\$10,018.80
	TOTAL		\$41,518.80

Approved this 21st day of December, 2021

TIPTON COUNTY COUNCIL

James D. Ashley, President

Jim Purvis, Vice-President

Jan Smith, member

Michael Terry, member

Kirk Retherford, member

Butch Harpel, member

Attest:

Brad Nichols, member

Gregg A. Townsend, Tipton County Auditor

Prepared by: Mark R. Regnier

Tipton County Attorney

Motion by Brad Nichols to approve Resolution CC2021-37. Second by Jan Smith. Motion carries.

Resolution CC2021-38 Transfer – Dispatch

RESOLUTION # CC2021-38

A RESOLUTION AUTHORIZING TRANSFER OF FUNDS.

WHEREAS, it has been determined that it is now necessary to transfer monies from one appropriation category to another or from one personal services line to another;

NOW THEREFORE, BE IT RESOLVED, by the Tipton County Council, Tipton, Indiana, the following transfers are allowed:

<u>FUND-DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Joint Dispatch	Furniture and Equipment 1170.44100.000.0000	Other Operating 1170.31103.000.0000	\$50.00
TOTAL			\$50.00

Approved this 21st day of December, 2021
TIPTON COUNTY COUNCIL

James D. Ashley, President

Jim Purvis, Vice-President

Jan Smith, member

Michael Terry, member

Kirk Retherford, member

Butch Harpel, member
Attest:

Brad Nichols, member

Gregg A. Townsend, Tipton County Auditor

Prepared by: Mark R. Regnier

Tipton County Attorney

Motion by Jim Purvis to approve Resolution CC2021-38. Second by Kirk Retherford. Motion carries.

Resolution CC2021-39 Transfer – Dispatch

RESOLUTION # CC2021-39

A RESOLUTION AUTHORIZING TRANSFER OF FUNDS.

WHEREAS, it has been determined that it is now necessary to transfer monies from one appropriation category to another or from one personal services line to another;

NOW THEREFORE, BE IT RESOLVED, by the Tipton County Council, Tipton, Indiana, the following transfers are allowed:

<u>FUND-DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Joint Dispatch- Statewide 911	Radio 1222.44301.000.0000	Service Supplier 1222.35104.000.0000	\$2,600.00
TOTAL			\$2,600.00

Approved this 21st day of December, 2021
TIPTON COUNTY COUNCIL

James D. Ashley, President

Jim Purvis, Vice-President

Jan Smith, member

Michael Terry, member

Kirk Retherford, member

Butch Harpel, member
Attest:

Brad Nichols, member
Prepared by: Mark R. Regnier
Tipton County Attorney
Motion by Brad Nichols to approve Resolution CC2021-39. Second by Jan Smith. Motion carries.

Gregg A. Townsend, Tipton County Auditor

Salary Ordinance CC2021-08

2021 SALARY ORDINANCE #CC2021-08

For the 2021 year, the following guidelines will be following

*** Pay guidelines:**

Highway: Current State minimum wage to a maximum of \$13.00/hour

Courthouse Staff: Current State minimum wage to a maximum of \$13.00/hour (Excludes Community Corrections & Judge Security

911 Dispatch Center: Current State minimum wage to a maximum of \$21.00/hour

Jail Correctional Staff: Current State minimum wage to a maximum of \$13.00/hour

Sheriff Department: Sheriff salary determined July 1 of each year

Community Corrections: All wages determined January 1 of each year
by the State of Indiana

*** Personnel Committee**

The County Council has established the Personnel Committee as their Advisory Board to hear any suggestion or request from Elected and/or Department Heads on salaries.

*** Sheriff's deputies are paid longevity as follows:**

Years of Service - Longevity Pd

0 to 3	0
4 to 9	800
10 to 15	1200
16 to 20	1500

Jail Matron :

Qualifies for longevity

schedule

*** Sheriff's deputies are eligible to receive certification pay as follows:**

Certifications approved by the County Council as of November 1 of each year

Amount paid per certification: \$250.00

Maximum number of certifications per deputy to receive pay: 3

Certification pay shall be in effect Jan 1 to December 15 to qualify for payment on the **last pay of the year**.

*** Dispatchers shall receive on call pay in the maximum amount of \$18.00 per day.**

*** Pay Range for Salaried Personnel**

The salary adopted for each employed person of the County in the 2021 Salary Ordinance is a maximum pay. It will be the decision of the County Council, Official and/or Department Head whether they choose to compensate a new employee at the maximum salary or any amount under the maximum salary based on experience and/or education and within the budget appropriation.

*** The following positions are full-time salaried positions and will be classified as exempt from overtime:**

*Elected Official

*Director and/or Department Head

*Health Sanitarian

*Investigator

As needed and necessary, positions will be evaluated on an individual basis. Additions and/or deletions can be made to the list of exempt positions. All exempt personnel must meet the Fair Labor Standards salary basis test annually. Additionally: are the employee's job duties directly related to the management or general business operations, and does the employee's primary duty include the exercise of discretion and independent judgement with respect to matters of significance?

*** Earned Employee Benefits**

Eligible employees will be paid for earned sick days in excess of 30 for the 2020 year in January 2021 (See Handbook)
 Vacation not taken by the end of the year is forfeited. If an employee is terminated during the year, he/she will be paid
 for earned vacation days.

- * **Plan Commission: The City of Tipton shall reimburse Tipton County for joint services per the interlocal agreement specific**

Approved this 21st day of December, 2021

James Ashley, President

Brad Nichols, Member

Kurt Retherford, Member

Janice Smith, Member

James Purvis,
President

Butch Harpel, M

Mike Terry, Me

Gregg A. Town
Auditor
& Secretary

	Ordinance CC2021-08		
2021 Wage Ordinance			
Pay Group	Main Distribution	Account Desc/Position	2021 Maximum
		Clerk of Court	
Salaried	1000.11000.000.001	Elected Official	43597.00
Salaried	1000.11101.000.001	First Deputy	33729.00
Salaried	1000.11102.000.001	Second Deputy (1)	31956.00
Salaried	1000.11103.000.001	Second Deputy (2)	31956.00
Salaried	1000.11105.000.001	Second Deputy (3)	31956.00
Hourly	1000.11900.000.001	Part Time 7.25 - 13.00/hr	10400.00
		Auditor	
Salaried	1000.11000.000.002	Elected Official	43597.00
Salaried	1000.11101.000.002	First Deputy	34038.52
Salaried	1000.11102.000.002	Second Deputy (1)	31956.00
Salaried	1000.11103.000.002	Second Deputy (2)	31956.00
Salaried	1000.11105.000.002	Second Deputy (3)	31956.00
Salaried	1000.11114.000.002	Mapping	5000.00

		Treasurer	
Salaried	1000.11000.000.003	Elected Official	43597.00
Salaried	1000.11101.000.003	First Deputy	33729.00
Hourly	1000.11900.000.003	Part Time 7.25 - 13.00/hr	25168.00
		Recorder	
Salaried	1000.11000.000.004	Elected Official	43597.00
Salaried	1000.11101.000.004	First Deputy	33729.00
Hourly	1000.11900.000.004	Part Time 7.25 - 13.00/hr	10000.00
		Sheriff's Department	
Salaried	1000.11000.000.005	Elected Official	78063.00
Salaried	1000.11100.000.005	Deputy maximum base	45968.00
Salaried	1000.11100.000.005	Probationary Deputy minimum base	44968.00
Salaried		Longevity per schedule added to the base pay	16000.00
Salaried	1000.11033.000.005	Major	3500.00
Salaried	1000.11012.000.005	Captain	1750.00
	1000.11034.000.005	Sergeant (2) positions each	3000.00
Salaried	1000.12500.000.005	Overtime	20000.00
Salaried	1000.16200.000.005	Certifications per schedule	8250.00
		Surveyor	
Salaried	1000.11000.000.006	Elected Official-Licensed	43597.00
Salaried		Elected Official- Non-Licensed	29066.00
Salaried	1000.11101.000.006	First Deputy	33729.00
Hourly	1000.11102.000.006	Second Deputy	24000.00
		Coroner	
Salaried	1000.11000.000.007	Elected Official	10535.00
Annual	1000.11108.000.007	Deputy Coroner (2) positions each	5268.00
Annual	1000.11308.000.007	Coroner Assistant	0.00

	1000.32304.000.007	Certification (3) positions each	1200.00
		Assessor	
Salaried	1000.11000.000.008	Elected Official/ Level III Assessor	43597.00
Salaried	1000.11101.000.008	First Deputy	33729.00
Salaried	1000.11102.000.008	Second Deputy (1)	31956.00
Salaried	1000.11103.000.008	Second Deputy (2)	31956.00
Annual	1000.11150.000.008	Level II Assessor (2) positions each	3000.00
	1000.11150.000.008	Level III Assessor	0.00
		Prosecutor Title IV-D	
Salaried	1000.11022.000.853	IV-D Attorney	38362.00
Salaried	1000.11023.000.853	IV-D Administration	31956.00
		Prosecutor	
Salaried	1000.11031.000.009	Investigator	40553.00
Salaried	1000.11203.000.009	Clerical Assistants	31956.00
Salaried	1000.11212.000.009	Bad Check Coordinator IV-D	18900.00
		Extension	
Hourly	1000.11202.000.011	Secretary / Extension	16678.00
Salaried	1000.11204.000.011	Administration	31956.00
Hourly	1000.11900.000.011	Part Time 7.25 - 13.00/hr	0.00
hourly	1000.11203.000.011	Clerical Assistants Hourly 7.25 -13.00/hr	13703.00
		Veterans Service	
Salaried	1000.11005.000.012	Veterans' Service Officer	24617.00
		County Council	
Salaried	1000.11000.000.061	Elected Official (7 members per each member)	5824.00

	1000.11007.000.061	County Council Secretary	2785.00
	1000.11009.000.061	Budget/Settlement Assistant	2184.00
		Election	
Annual	1000.11035.000.062	Election Board Members	5616.00
Annual	1000.11037.000.062	Assistant Election Board Member (2)	1.00
Hourly	1000.11039.000.062	Absent Voter's Board. MAX HRLY RATE	1.00
	1000.11044.000.062		1600.00
Annual	1000.11306.000.062	Voting Machine Custodian	1.00
Hourly	1000.11900.000.062	Part Time 7.25 - 13.00/hr	10400.00
		Drainage Board	
Annual	1000.11040.000.063	Drainage Board (3 members at 150.00 monthly meeting	5400.00
		in attendance with a maximum of 1800.00 annually	
		Information Technology	
Salaried	1000.11032.000.065	Information Tech	43597.00
		Board of Commissioners	
Salaried	1000.11000.000.068	Elected Official (3 members per each member)	15900.00
Salaried	1000.11104.000.0068	Auditor	2785.00
	1000.11904.000.0068	Courthouse Security	37856.00
	1000.12501.000.0068	Courthouse Security Overtime	5000.00
	1000.11042.000.0068	Building Maintenance	41600.00
		Planning Commission	
Salaried	1000.11302.000.079	Plan Commission Director	48672.00
Salaried	1000.11204.000.079	Administration	31956.00
Hourly	1000.11900.000.079	Part Time 7.25 - 13.00/hr	17035.00
Hourly	1000.11905.000.079	Part Time Inspector	28000.00
		Courthouse	
Salaried	1000.11305.000.161	Custodian	32554.00

Hourly	1000.11900.000.161	Part Time 7.25 - 13.00/hr	10865.00
		Circuit Court	
Salaried	1000.11109.000.232	Deputy Court Reporter	33729.00
Salaried	1000.11110.000.232	2nd Deputy Court Reporter	31956.00
Hourly	1000.11112.000.232	Jury Bailiff Max hourly	10000.00
Salaried	1000.11206.000.232	Small Claims Referee	0.00
Salaried	1000.11210.000.232	Court Reporter	44160.00
		Probation	
Salaried	1000.11001.000.235	Chief Probation Officer	71833.00
Salaried	1000.11002.000.235	Probation Officer	66833.00
Salaried	1000.11203.000.235	Clerical Assist (FT split Prob/Adult Prob total \$28600) County General Distribution	17035.00
		Public Safety	
Quarterly	1170.11014.000.000	Director-Emerg. Mgmt.- Grant Reimbursement	15000.00
Hourly	1170.11211.000.000	Dispatcher Min hourly wage FT (avg 1872)	13.77
Hourly	1170.11211.000.000	Dispatcher Max hourly wage FT (avg 1872)	21.00
Hourly	1000.11900.000.361	Part Time 7.25 - 13.00/hr	0.00
		Jail -	
Salaried	1000.11200.000.380	Jail Matron/Administration (plus longevity per schedule)	45968.00
Salaried	1000.11201.000.380	Administrative Support Assistant	35126.00
Salaried	1000.11208.000.380	Turnkey/Jailer maximum	38113.00
Salaried	1000.11208.000.380	Turnkey/Jailer minimum	35287.00
Annually	1000.11011.000.380	Jail Commander	4000.00
Annually	1000.11034.000.380	Sergeant	2000.00
	1000.11304.000.380	Full Time Cook Jail	29120.00
Hourly	1000.11309.000.380	Cooks- Full/Part Time 7.25-13.00/hr	32448.00
	1000.12500.000.380	Overtime	10000.00
	1000.18500.000.380	Longevity	2000.00

	1000.11041.000.0380	Part Time Receptionist	0.00
		Landfill	
Salaried	1000.11311.000.0503	Driver/Operator	12500.00
		Soil & Water	
Salaried	1000.11025.000.750	Soil & Water Administrator (1st deputy pay)	33729.00
		Reassessment	
Hourly	1224.11900.000.000	Part Time 7.25 - 13.00/hr	5000.00
		Recorder Perpetuation	
Hourly	1189.11900.000.000	Part Time 7.25 - 13.00/hr	
	Fund does not require appropriation; salary for part-time staff		
		Dispatch -	
Salaried	1222.11003.000.000	Director/Training Officer	42640.00
Hourly	1222.11900.000.000	Part Time 11.34 - 13.00/hr	40000.00
	1222.11213.000.000	IDACS Coordinator	1500.00
	1222.11027.000.000	Supervisor	1000.00
	1222.11215.000.000	Trainer	1000.00
Hourly	1222.11211.000.000	On Call	0.00
	1222.12500.000.000	Overtime	25000.00
		Community Corrections	
Salaried	9109.11015.000.000	Director	51040.00
	9109.11026.000.000	Assistant Director	30576.00
	9109.11113.000.000	Data Analyst	28750.00
	9109.11029.000.000	Administrative Assistant	27056.00
	1122.11015.000.000	Director	5600.00

	1122.11026.000.000	Assistant Director	5600.00
	1122.11029.000.000	Administrative Assistant	5600.00
	9115.11026.000.000	Assistant Director	7000.00
	1000.11015.000.0387	Director	1650.00
	1000.11026.000.0387	Assistant Director	1258.00
	1000.11029.000.0387	Administrative Assistant	951.00
		Adult Probation	
Salaried	2001.11001.000.000	Chief Probation Officer	3600.00
Hourly	2001.11203.000.000	Clerical Assist (FT split Gen Prob/Adult Prob)	15000.00
	2001.11900.000.000	Part Time 7.25 - 13.00/hr	5000.00
		Pre-Trial Diversion	
Hourly	2501.11900.000.000	Part Time 7.25 - 13.00/hr	3000.00
		Highway / Administration	
Salaried	1176.11010.000.530	Hwy Superintendent	51268.00
Salaried	1176.11030.000.530	Foreman	44651.00
Salaried	1176.11214.000.530	Eng Assistant/Inspector (1st deputy wage)	33729.00
	1176.11216.000.530	ADA/Title Coordinator	3000.00
Salaried	1176.11203.000.530	Clerical Full Time	31956.00
		Operation Pull-Over	
Hourly	8102.12500.000.000	Overtime	5000.00
		Highway / Maint & Repair	
Salaried	1176.11311.000.531	Driver/Operator Minimum	33783.00
Salaried	1176.11311.000.531	Driver/Operator Maximum	41624.00
Hourly	1176.11900.000.531	Part Time 7.25 - 13.00/hr	20000.00
	1176.12500.000.531	Overtime	30000.00

		Highway / General	
Salaried	1176.11300.000.533	Mechanic	42251.00
Hourly	1176.11317.000.533	Janitor Part Time 7.25 - 13.00/hr	11336.00
Salaried	1135.11311.000.0000	Driver/Operator (Cum. Bridge)	12500.00
		Health	
	1159.11004.000.000	New Hire -County Health Nurse	N/A
Salaried	1159.11004.000.000	County Health Nurse- After Evaluations	46956.00
QTR	1159.11006.000.000	Health Officer	7500.00
Salaried	1159.11008.000.000	Office Manager	34525.00
	4910.11205.000.000	Health Educator	33075.00
Salaried	1159.11314.000.000	Sanitarian	32760.00
Hourly	1159.11900.000.000	Part Time 7.25-13.00/hr	20000.00
		Emergency Preparedness	
QTR	9101.11043.000.000	Emergency Preparedness	8000.00
	9101.11315.000.000	Emergency Preparedness Supervisor	5000.00
		Board Member Compensation	
		Sheriff	
12 mtg/year	1000.38100.000.0005	Merit Board- 5 Members @ \$40 per meeting	
		Clerk	
2x/year	1000.11035.000.0062	Election Board- 3 Members @ \$900 per meeting, 1 Member - Tipton County Clerk	
2x/year	1000.11044.000.0062	Voter Registration Clerk- Elected Clerk @ \$800 per election- Tipton County Clerk	
2x/year	1000.31600.000.0062	Poll Workers- 15 voting locations (2 locations- 2x people)	
		Each location: 1 Inspector @ \$80+ \$20	
		2 Clerks @ \$60 +\$20 and 2 Judges @ \$60 + \$20	
2x/year	1000.11306.000.0062	Voting Machine Custodian- \$1700.00	
2x/year	1000.31401.000.0062	Traveling Board - Paid per Mile/ \$10 per hour	
2x/year	1000.11037.000.0062	Assistant Election Board- \$100 per person per election	

2x/year	1000.11039.000.0062	Absentee Voter Board- \$10 per hour	
		Drainage Board	
12mtg/year	1000.11040.000.0063	Drainag Board-3 members @ \$150 per meeting	
		PTABOA	
As Needed	1000.31700.000.0068	PTABOA- 5 Members @ \$60 for half day, \$120 for full day	
		Health Board	
4x/year	1159.38100.000.0000	Healh Board- 7 Members @ \$35 per meeting	
		Big Cicero Board	
12 mtg/year	2700.00000.000.0000	Big Cicero- 10 Members @ \$150 per meeting	

Motion by Jim Purvis to approve Ordinance CC2021-08 with a correction to the Coroner's Certification account number from 3000 series to 1000 series number.. Second by Jan Smith. Motion carries.

Salary Ordinance CC2021-09

2022 SALARY ORDINANCE #CC2021-09

For the 2022 year, the following guidelines will be following

* **Pay guidelines:**

Highway: Current State minimum wage to a maximum of \$15.00/hour

Courthouse Staff: Current State minimum wage to a maximum of \$15.00/hour (Excludes Community Corrections & Judge Security)

911 Dispatch Center: Current State minimum wage to a maximum of \$21.00/hour

Jail Correctional Staff: Current State minimum wage to a maximum of \$15.00/hour

Sheriff Department: Sheriff salary determined July 1 of each year

Community Corrections: All wages determined January 1 of each year
by the State of Indiana

* **Personnel Committee**

The County Council has established the Personnel Committee as their Advisory Board to hear any suggestion or request from Elected Officials and Heads on salaries.

* **Sheriff's deputies are paid longevity as follows:**

Years of Service - Longevity Pd

0 to 3	0
4 to 9	800
10 to 15	1200
16 to 20	1500

Jail Matron : Qualifies for longevity schedule

* **Sheriff's deputies are eligible to receive certification pay as follows:**

Certifications approved by the County Council as of November 1 of each year

Amount paid per certification: \$250.00

Maximum number of certifications per deputy to receive pay: 3

Certification pay shall be in effect Jan 1 to December 15 to qualify for payment on the **last pay of the year**.

* **Dispatchers shall receive on call pay in the maximum amount of \$18.00 per day.**

* **Pay Range for Salaried Personnel**

The salary adopted for each employed person of the County in the 2022 Salary Ordinance is a maximum pay. It will be the decision of the Elected Department Head whether they choose to compensate a new employee at the maximum salary or any amount under the maximum salary based on education and within the budget appropriation.

* **The following positions are full-time salaried positions and will be classified as exempt from overtime:**

*Elected Official

*Director and/or Department Head

*Health Sanitarian

*Investigator

As needed and necessary, positions will be evaluated on an individual basis. Additions and/or deletions can be made to the list of exempt positions. All exempt personnel must meet the Fair Labor Standards salary basis test annually. Additionally: are the employee's job duties directly related to the general business operations, and does the employee's primary duty include the exercise of discretion and independent judgement with respect to matters of significance?

* **Earned Employee Benefits**

Eligible employees will be paid for earned sick days in excess of 30 for the 2021 year in February 2022 (See Handbook)

Vacation not taken by the end of the year is forfeited. If an employee is terminated during the year, he/she will be paid for earned vacation days.

* **Plan Commission: The City of Tipton shall reimburse Tipton County for joint services per the interlocal agreement specifications.**

Approved this 21st day of December, 2021

James Ashley, President

Brad Nichols, Member

Kurt Retherford, Member

Janice Smith, Member

James Purvis, Vice

Butch Harpel, Member

Mike Terry, Member

Gregg A. Townsen
& Secretary to

	Ordinance CC2021-09		
2022 Wage Ordinance			
Pay Group	Main Distribution	Account Desc/Position	2022 Maximum
		Clerk of Court	
Salaried	1000.11000.000.001	Elected Official	45341.00
Salaried	1000.11101.000.001	First Deputy	35078.00
Salaried	1000.11102.000.001	Second Deputy (1)	33234.00
Salaried	1000.11103.000.001	Second Deputy (2)	33234.00
Salaried	1000.11105.000.001	Second Deputy (3)	33234.00

Hourly	1000.11900.000.001	Part Time 7.25 - 15.00/hr	13000.00
		Auditor	
Salaried	1000.11000.000.002	Elected Official	50000.00
Salaried	1000.11101.000.002	First Deputy	35078.00
Salaried	1000.11102.000.002	Second Deputy (1)	33234.00
Salaried	1000.11103.000.002	Second Deputy (2)	33234.00
Salaried	1000.11105.000.002	Second Deputy (3)	33234.00
Salaried	1000.11114.000.002	Mapping	5000.00
		Treasurer	
Salaried	1000.11000.000.003	Elected Official	45341.00
Salaried	1000.11101.000.003	First Deputy	35078.00
Hourly	1000.11900.000.003	Part Time 7.25 - 15.00/hr	26000.00
		Recorder	
Salaried	1000.11000.000.004	Elected Official	45341.00
Salaried	1000.11101.000.004	First Deputy	35078.00
Hourly	1000.11900.000.004	Part Time 7.25 - 15.00/hr	10000.00
		Sheriff's Department	
Salaried	1000.11000.000.005	Elected Official	80000.00
Salaried	1000.11100.000.005	Deputy maximum base	51000.00
Salaried	1000.11100.000.005	Probationary Deputy minimum base	49892.00
Salaried	1000.18500.000.0005	Longevity per schedule added to the base pay	23400.00
Salaried	1000.11033.000.005	Major	3500.00
Salaried	1000.11012.000.005	Captain	1750.00
	1000.11034.000.005	Sergeant (2) positions each	3000.00
Salaried	1000.12500.000.005	Overtime	25000.00
Salaried	1000.16200.000.005	Certifications per schedule	9000.00

		Surveyor	
Salaried	1000.11000.000.006	Elected Official-Licensed	50000.00
Salaried	1000.11000.000.006	Elected Official- Non-Licensed	33333.00
Salaried	1000.11101.000.006	First Deputy	35078.00
Hourly	1000.11102.000.006	Second Deputy	31000.00
		Coroner	
Salaried	1000.11000.000.007	Elected Official	10956.00
Annual	1000.11108.000.007	Deputy Coroner (2) positions each	5478.00
Annual	1000.11308.000.007	Coroner Assistant	0.00
	1000.16200.000.0007	Certifications (3) positions each	1200.00
		Assessor	
Salaried	1000.11000.000.008	Elected Official/ Level III Assessor	45341.00
Salaried	1000.11101.000.008	First Deputy	35078.00
Salaried	1000.11102.000.008	Second Deputy (1)	33234.00
Salaried	1000.11103.000.008	Second Deputy (2)	33234.00
Annual	1000.11150.000.008	Level II Assessor (2) positions each	3000.00
	1000.1150.000.008	Level III Assessor	
		Prosecutor Title IV-D	
Salaried	1000.11022.000.853	IV-D Attorney	39896.00
Salaried	1000.11023.000.853	IV-D Administration	33234.00
		Prosecutor	
Salaried	1000.11031.000.009	Investigator	42175.00
Salaried	1000.11203.000.009	Clerical Assistants	33234.00
Salaried	1000.11212.000.009	Bad Check Coordinator IV-D	19656.00
		Extension	
Hourly	1000.11202.000.011	Secretary / Extension	17345.00
Salaried	1000.11204.000.011	Administration	33234.00

Hourly	1000.11900.000.011	Part Time 7.25 - 15.00/hr	0.00
hourly	1000.11203.000.011	Clerical Assistants Hourly 7.25 -15.00/hr	14251.00
		Veterans Service	
Salaried	1000.11005.000.012	Veterans' Service Officer	25602.00
		County Council	
Salaried	1000.11000.000.061	Elected Official (7 members per each member)	6057.00
	1000.11007.000.061	County Council Secretary	2897.00
	1000.11009.000.061	Budget/Settlement Assistant	2272.00
		Election	
Annual	1000.11035.000.062	Election Board Members	6000.00
Annual	1000.11037.000.062	Assistant Election Board Member (2)	600.00
Hourly	1000.11039.000.062	Absent Voter's Board. MAX HRLY RATE	9000.00
	1000.11044.000.062	Voter Registration Clerk	1600.00
Annual	1000.11306.000.062	Voting Machine Custodian	4600.00
Hourly	1000.11900.000.062	Part Time 7.25 - 15.00/hr	13000.00
		Drainage Board	
Annual	1000.11040.000.063	Drainage Board (3 members at 150.00 monthly meeting	7200.00
		in attendance with a maximum of 1800.00 annually	
		Information Technology	
Salaried	1000.11032.000.065	Information Tech	45341.00
		Board of Commissioners	
Salaried	1000.11000.000.068	Elected Official (3 members per each member)	16536.00
Salaried	1000.11104.000.0068	Auditor	2897.00
	1000.11904.000.0068	Courthouse Security	39370.00
	1000.12501.000.0068	Courthouse Security Overtime	5000.00
	1000.11042.000.0068	Building Maintenance	43264.00

		Planning Commission	
Salaried	1000.11302.000.0079	Plan Commission Director	50619.00
Salaried	1000.11204.000.0079	Administration	33234.00
Hourly	1000.11900.000.0079	Part Time 7.25 - 15.00/hr	17716.00
Hourly	1000.11906.000.0079	Building Inspector	30000.00
		Courthouse	
Salaried	1000.11305.000.161	Custodian	33856.00
Hourly	1000.11900.000.161	Part Time 7.25 - 15.00/hr	11299.00
		Circuit Court	
Salaried	1000.11109.000.232	Deputy Court Reporter	35078.00
Salaried	1000.11110.000.232	2nd Deputy Court Reporter	33234.00
Hourly	1000.11112.000.232	Jury Bailiff Max hourly	10000.00
Salaried	1000.11206.000.232	Small Claims Referee	0.00
Salaried	1000.11210.000.232	Court Reporter	46160.00
		Probation	
Salaried	1000.11001.000.235	Chief Probation Officer	72835.00
Salaried	1000.11002.000.235	Probation Officer	67835.00
Salaried	1000.11203.000.235	Clerical Assist (FT split Prob/Adult Prob total \$28600) County General Distribution	17716.00
		Public Safety	
Quarterly	1170.11014.000.000	Director-Emerg. Mgmt.- Grant Reimbursement	15000.00
Hourly	1170.11211.000.000	Dispatcher Min hourly wage FT (avg 1872)	13.77
Hourly	1170.11211.000.000	Dispatcher Max hourly wage FT (avg 1872)	21.00
Hourly	1000.11900.000.361	Part Time 7.25 - 15.00/hr	0.00
		Jail -	
Salaried	1000.11200.000.380	Jail Matron/Administration (plus longevity per schedule)	51000.00
Salaried	1000.11201.000.380	Administrative Support Assistant	36531.00

Salaried	1000.11208.000.380	Turnkey/Jailer maximum	40300.00
Salaried	1000.11208.000.380	Turnkey/Jailer minimum	37500.00
Annually	1000.11011.000.380	Jail Commander	6000.00
Annually	1000.11034.000.380	Sergeant	2500.00
	1000.11304.000.380	Full Time Cook Jail	35078.00
Hourly	1000.11309.000.380	Cooks- Full/Part Time 7.25-15.00/hr	33746.00
	1000.12500.000.380	Overtime	25000.00
	1000.18500.000.380	Longevity	4000.00
	1000.11041.000.0380	Part Time Receptionist	0.00
		Landfill	
Salaried	1000.11311.000.0503	Driver/Operator	13000.00
		Soil & Water	
Salaried	1000.11025.000.750	Soil & Water Administrator (1st deputy pay)	35078.00
		Reassessment	
Hourly	1224.11900.000.000	Part Time 7.25 - 15.00/hr	5000.00
		Recorder Perpetuation	
Hourly	1189.11900.000.000	Part Time 7.25 - 15.00/hr	
	Fund does not require appropriation; salary for part-time staff		
		Dispatch -	
Salaried	1222.11003.000.000	Director/Training Officer	44346.00
Hourly	1222.11900.000.000	Part Time 11.34 - 15.00/hr	40000.00
	1222.11213.000.000	IDACS Coordinator	1500.00
	1222.11027.000.000	Supervisor	1000.00
	1222.11215.000.000	Trainer	1000.00
Hourly	1222.11211.000.000	On Call	0.00
	1222.12500.000.000	Overtime	25000.00

		Community Corrections	
Salaried	9109.11015.000.000	Director	60760.00
	9120.11026.000.000	Assistant Director	41078.00
	9109.11113.000.000	Data Analyst	0.00
	9109.11029.000.000	Administrative Assistant	32705.00
	1122.11015.000.000	Director	0.00
	1122.11026.000.000	Assistant Director	0.00
	1122.11029.000.000	Administrative Assistant	0.00
	9115.11026.000.000	Assistant Director	7000.00
	1000.11015.000.0387	Director	1700.00
	1000.11026.000.0387	Assistant Director	1296.00
	1000.11029.000.0387	Administrative Assistant	980.00
		Adult Probation	
Salaried	2001.11001.000.000	Chief Probation Officer	3600.00
Hourly	2001.11203.000.000	Clerical Assist (FT split Gen Prob/Adult Prob)	15000.00
	2001.11900.000.000	Part Time 7.25 - 15.00/hr	5000.00
		Pre-Trial Diversion	
Hourly	2501.11900.000.000	Part Time 7.25 - 15.00/hr	3000.00
		Highway / Administration	
Salaried	1176.11010.000.530	Hwy Superintendent	56268.00
Salaried	1176.11030.000.530	Foreman	46437.00
	1176.11214.000.530	Eng Assistant/Inspector (1st deputy wage)	35078.00
Salaried	1176.11216.000.530	ADA/Title Coordinator	3000.00
	1176.11203.000.530	Clerical Full Time	35078.00
		Operation Pull-Over	
Hourly	8102.12500.000.000	Overtime	5000.00
		Highway / Maint & Repair	

Salaried	1176.11311.000.531	Driver/Operator Minimum	35134.00
Salaried	1176.11311.000.531	Driver/Operator Maximum	43289.00
Hourly	1176.11900.000.531	Part Time 7.25 - 15.00/hr	20000.00
	1176.12500.000.531	Overtime	30000.00
		Highway / General	
Salaried	1176.11300.000.533	Mechanic	43941.00
Hourly	1176.11317.000.533	Janitor Part Time 7.25 - 15.00/hr	11336.00
Salaried	1135.11311.000.0790	Driver/Operator (Cum. Bridge)	30000.00
		Health	
	1159.11004.000.000	New Hire -County Health Nurse	N/A
Salaried	1159.11004.000.000	County Health Nurse- After Evaluations	48834.00
QTR	1159.11006.000.000	Health Officer	7750.00
Salaried	1159.11008.000.000	Office Manager	34406.00
Salaried	1159.11205.000.0000	Health Educator	1259.00
Salaried	4910.11205.000.000	Health Educator	33139.00
Salaried	1159.11314.000.000	Sanitarian	38036.00
Hourly	1159.11900.000.000	Part Time 7.25-15.00/hr	18000.00
		Emergency Preparedness	
QTR	9101.11043.000.000	Emergency Preparedness	6500.00
	9101.11315.000.000	Emergency Preparedness Supervisor	6500.00
		Board Member Compensation	
		Sheriff	
12 mtg/year	1000.38100.000.0005	Merit Board- 5 Members @ \$40 per meeting	
		Clerk	
2x/year	1000.11035.000.0062	Election Board- 3 Members @ \$900 per meeting, 1 Member - Tipton County Clerk	
2x/year	1000.11044.000.0062	Voter Registration Clerk- Elected Clerk @ \$800 per election- Tipton County Clerk	

2x/year	1000.31600.000.0062	Poll Workers- 15 voting locations (2 locations- 2x people)	
		Each location: 1 Inspector @ \$80+ \$20	
		2 Clerks @ \$60 +\$20 and 2 Judges @ \$60 + \$20	
2x/year	1000.11306.000.0062	Voting Machine Custodian- \$1700.00	
2x/year	1000.31401.000.0062	Traveling Board - Paid per Mile/ \$10 per hour	
2x/year	1000.11037.000.0062	Assistant Election Board- \$100 per person per election	
2x/year	1000.11039.000.0062	Absentee Voter Board- \$10 per hour	
		Drainage Board	
12mtg/year	1000.11040.000.0063	Drainag Board-3 members @ \$150 per meeting	
		PTABOA	
As Needed	1000.31700.000.0068	PTABOA- 5 Members @ \$60 for half day, \$120 for full day	
		Health Board	
4x/year	1159.38100.000.0000	Healh Board- 7 Members @ \$35 per meeting	
		Big Cicero Board	
12 mtg/year	2700.00000.000.0000	Big Cicero- 10 Members @ \$150 per meeting	

Motion by Brad Nichols to approve Ordinance CC2021-09, with part time hourly maximum wage raised to \$18. Second by Jan Smith. Motion carries.

Discussion of American Rescue Plan (ARP) Funds \$2.9 Million

Jim Ashley expressed concern about the use of the \$4.4 Million dollars coming from INDOT from the relinquishment of part of SR28 and SR19, and the future costs.

Brad Nichols stated that we need to look at needs: Roof, Generator, and Old Jail. He proposed a joint meeting of the County Council and Board of Commissioners.

Auditor Townsend suggested that the Board of Commissioners could establish a non-reverting fund to receive the funds, spelling out the authorized use of the funds for road and bridges, as matching funds for grants, and ending when the funds are depleted.

Cumulative Capital Development will be used to upgrade the courthouse elevator and to remodel the men's restroom at the Highway Department.

The Council decided to advertise a joint meeting of the Board of Commissioners and County Council, at 5pm on January 18, 2022, to discuss and prioritize future needs.

Mike Terry asked about the REDI grant. Thirty million dollars has been approved for this region. The sewer project was number 2 on the original list of projects, and all counties had broadband in their proposals. The Indiana Economic Development Commission will decide how the money is distributed, and we should know by January 11, 2022.

Request to Advertise for Additional Appropriations for budgets of Community Corrections and Emergency Preparedness Grants

Motion by Mike Terry to advertise for additional appropriations for Community Corrections and Emergency Preparedness grant budgets. Second by Jan Smith. Motion carries.

Appointments to the Property Tax Assessment Board of Appeals (PTABOA)

Auditor Townsend informed that Council that the Board of Commissioners had voted to reduce the PTABOA board to a three-member board. Assessor Cassons will offer her recommendation for the January 18, 2022 meeting.

Minutes for County Council Minutes for November 11, 2021.

Motion by Jim Purvis to approve County Council Minutes for November 11, 2021 as presented. Second by Jan Smith. Motion carries.

Public Comments - None

Committee Reports

Jim Purvis reported that there is a trail master plan grant available and that they are working on a tier II \$30,000 grant to the City of Tipton, with no match required.

The goodwill committee meeting was cancelled in December. There was no RDC meeting in December, but there will be one in January.

2021 Salary Payouts

A list of salary payouts for 2021 was given to the Council. The Council would like to ask the human resource support to define exempt/non-exempt employees and to develop job descriptions for the personnel committee.

Councilmanic redistricting

Commissioner Henderson informed the Council that the new councilmanic district maps had been redrawn to move 70 people from District 1 to District 2. No current council members have been moved to a different district as a result of the re-districting.

Tablets in the Meeting Room Cabinet.

Brad Nichols asked what was locked in the cabinet in the meeting room. Information Technology Director Bill Steen explained that these are tablets that are for use in conducting electronic meetings, such as Zoom. They have been used by the Commissioners in 2021.

Motion by Jan Smith to adjourn the meeting. Second by Kirk Retherford. Motion carries.

Approved this 18th day of January, 2022

James D. Ashley, President

Jim Purvis, Vice President

Kirk Retherford, member

Brad Nichols, member

Jan Smith, member

Butch Harpel, member

Michael Terry, member

Attest:

Gregg A. Townsend, Tipton County Auditor
Secretary to the Tipton County Council