

# **Board of Commissioners**

## **Meeting**

08-16-2021

Present: Dennis Henderson, Tracey Powell, Nancy Cline

Other Present: Jim Ankrum, Nancy Johnson, Kendra Hummel, Janette Martin, Carl Roudebush, Terri Stout, Melissa Rhoades, Rick Chandler, Cara L. Kellerman, Allen Stout, Amanda Mendenhall, Christy Crawford

The meeting was opened with prayer by Pastor Carl Roudebush of the Windfall Christian Church and the Pledge of Allegiance.

### **Payroll – Katy Kramer**

Motion by Commissioner Cline to approve payroll, check date August 20, 2021, in the amount of \$192,469.74. Second by Commissioner Powell. Motion Carries.

### **Claims – Katy Kramer**

Request to transfer \$536.12 from General Outside Professional Services (1000.31100.000.0068) to Animal Control (1000.38600.000.0068) and the corresponding claim to the Hamilton County Humane Society were tabled.

Motion by Commissioner Powell to approve miscellaneous claims for docket date August 16, 2021, in the net amount of \$429,577.15. Second by Commissioner Cline. Motion carries.

### **Highway- Superintendent**

Board of Commissioners President Henderson reported that they were finished with chip seal, having done 88 miles of roads. They are preparing to replace Small Structure LI3031 located at 500W 6400N. They are cutting berms as weather permits.

### **Engineer – Phil Beer**

Engineer Beer stated that a final walk-through, with ATC, of the leachate control project would be held at the Landfill on Tuesday, August 24, 2021, at 1 pm. Preliminary plans are complete with submittal for permits on Small Structure CI4047 on CR300W over George Campbell Open. Bidding expected in early 2022. Small Structure PR1024 on CR1000W over Shanty Creek is under construction by the Highway Department. Small Structure LI3031 on CR500W over Tolle Gard Kelly Open ditch is also under construction by the Highway Department. The Total Seed Production project on CR800W and CR150N began with chip and seal, then fog seal over the pedestrian crossing, which should be done by August 16. The crossing will be marked with paint, then rumble strips and signage will be installed by September 1, 2021. The Community Crossings Matching Grant projects on CR 500W, CR100N, and CR700W should be completed by October 1, 2021. Tipton County submitted a round two project for resurfacing Division Road from US31 to CR700W. It was submitted for \$427,500 (State: \$320,625; County: 106,875). The old jail assessment from Ratio is nearing completion. Conceptual floorplans are prepared, but waiting for reports from the structural engineer and MEP engineer to complete the feasibility study. Engineer Beer commented that the Landfill budget will need more money for electricity for the additional pumps. He has flown a drone over the Courthouse roof and has photos available.

**Sheriff – Tony Frawley**

Sheriff Frawley reported that Ronnie Mitchell would install the concrete sidewalk connection project in late August or early September, at a cost of between \$3,900 and \$4,000. Davis Flooring has done a sample patch of grit treatment to the Sally Port. It will require more grit and will cost about \$4,800. He requested that he be involved in the discussions on mowing as the current 2 year contract is ending soon. Plans for next year need to be finalized by December 1, so that contractors can plan for 2022.

**Ambulance Service – Paul Kingery**

Commissioner Cline stated that she wants proof of insurance provided by service providers. Motion by Commissioner Cline to allow Mr. Kingery of the ambulance board to follow through with proposals for emergency ambulance services. Second by Commissioner Powell.

**Encore Senior Center- Request to use Court Street Parking Lot for Fund Raiser- Cara Kellerman**

Motion by Commissioner Powell to give Encore authority to use the Court Street parking lot on September 17 to 19, 2021 for their fund raising event. Second by Commissioner Cline. Motion carries.

**COVID-19 Relief Plan – Tabled****Virtual Meeting Ordinance – Tabled****Tipton Main Street – ‘Tis the Season Christmas Event – December 3, 2021 – Kendra Hummel**

Motion by Commissioner Cline to grant requests of Tipton Main Street for \$2,800 and the use of the Court Street parking lot, after the Courthouse is closed, on December 3, 2021, for ‘Tis the Season. Second by Commissioner Cline. Motion carries.

Plan Commission – 728 E. SR 28 – Will send a letter to wrap up clean-up.

Plan Commission – 769N. 600E. –Order to Appear

There is standing water in the basement and live electricity. The owner agreed to demolish the house by the end of the month. He will put the pole barn on footings and will enclose and secure the garage. Motion by Commissioner Powell to order to demolish the house within 30 days, remove debris, and enclose the garage in 30 days. Second by Commissioner Cline. Motion carries.

**Boys and Girls Club- Request for increase in support - Amanda Mendenhall**

Amanda Mendenhall described the services provided to the public. Contributions and fund raising have been down. She would like to place a flyer in the payroll packets to encourage individual giving. Commissioner Cline requested a copy of their budget, for review.

**Animal Shelter - Rick Chandler**

Mr. Chandler spoke about the need for an animal shelter. Commissioner Powell stated his position, which is to have an animal held three days for the owner to claim. After three days, the animal becomes the property of the shelter and the animal is spayed or neutered. This is animal control. Any other surgeries or treatments are humane society obligations to be paid out of donations or fund raisers and not out of taxpayer dollars. Mr. Chandler expressed his understanding and agreement with the notion of County tax dollars being only spent for animal control. Commissioner Cline stated that she would like to see money distributed on a quarterly basis, based on quarterly reports of prescribed services. Commissioner Powell stated that a per animal fee paid by the small towns would be fair. He would like to arrange a meeting with the City, the Board of Commissioners, and the Mayor.

**City of Tipton – City on Tap – Mike Terry**

Motion by Commissioner Powell to allow the City of Tipton and Tipton on Tap use of Courthouse square and parking lots on June 4, 2022 for the City on Tap event. Second by Commissioner Cline. Motion carries.

**Minutes for August 2, 2021**

Motion by Commissioner Cline to approve the minutes for August 2, 2021, with corrections to the count of signatures on the animal shelter petition. Second by Commissioner Powell. Motion carries.

**Committee Reports:**

Commissioner Powell reported that the Ready Grant Committee submission deadline has been changed to September 30, 2021. Projects have been cut from 120 to 65 and will be cut further to 20 today. Commissioner Henderson reported a call with County Attorney Mark Regnier and Attorney Alan Townsend of Bose McKinney, and Evans. They are working with legislators to secure land along US31. Commissioner Cline stated that she is in favor of using approximately \$300,000 of ARPA funds for digitization of Clerk's records. She stated that the Health Department, Clerk and other departments need to meet with the Records Retention Committee and dispose of unneeded records. She also stated that the travel policy needs to be revised with regards to meal compensation and stay-over requirements for distance from the Courthouse.

**Public Comment**

Christy Crawford stated that records digitization was an acceptable use of ARPA funds. She is trying to review and purge as many unneeded records as possible to reduce the digitization cost.

Motion by Commissioner Cline to go to the County Council with recommendation to use ARPA Grant money to fund the Clerk's digitization of records. Second by Commissioner Powell. Motion carries.

Motion by Commissioner Cline to authorize County Attorney Mark Regnier to send a letter to Shred-It to end the contract. Second by Commissioner Powell. Motion carries.

Motion by Commissioner Powell to close public comment. Second by Commissioner Cline. Motion carries.

Motion by Commissioner Cline to adjourn the meeting. Second by Commissioner Powell. Motion carries.

Approved this 30th day of August, 2021

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Dennis Henderson, President

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Tracy Powell, Vice President

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Nancy Cline, Commissioner

Attest:

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Gregg A. Townsend, Tipton County Auditor  
Respectfully submitted by Gregg A. Townsend