

**Big Cicero Creek Joint Drainage Board  
October 25, 2023  
Tipton County Courthouse**

**Members Present:** President Brad Bagwell, Mark Heirbrandt, Austin Henderson

**Surveyors Present:** Jason Henderson, Kenton Ward, Dan Sheets

**Secretary:** Kristi Hinkle                      **Attorney:** Steve Holt (Zoom)

**Others Present:** Michael Waldron, Mark Chmeliwskyj, Anthanett Pumphrey, Michael Spurlock

**CALL MEETING TO ORDER:** President, Brad Bagwell called the meeting to order.

**ESTABLISHMENT OF QUORUM:** President Brad Bagwell stated that there was a quorum.

**MODIFICATIONS TO THE AGENDA:** None.

**APPROVAL OF MINUTES:** Member Mark Heirbrandt motioned to approve the September 20, 2023 minutes. Member Austin Hendrson 2<sup>nd</sup> the motion. Motion was approved.

**SURVEYOR'S REPORT:**

- A. **Update on SBOA:** Surveyor Henderson stated that Brad Bagwell, Kristi Hinkle, some remoted in, and himself attended the exit SBOA meeting. Surveyor Henderson stated that SBOA understood that this was brand new for Big Cicero. Surveyor Henderson also stated that there were two concerns which were resolved on how those will be addressed in the future. Surveyor Henderson said that the EIN was applied for and is waiting on the UEI.
- B. **Decoupling Timeline:** Surveyor Henderson presented the timeline of the decoupling. Surveyor Henderson stated that only the Tipton Treasurer is on the account and now we have our own EIN we will be able to get on the account. Surveyor Henderson suggested that President Brad Bagwell and Secretary/Treasurer Kristi Hinkle be the ones on the accounts (First Farmers & TrustIndiana). Surveyor Henderson advised that the board would need to adopt a very rudimentary set of controls. Surveyor Henderson stated that the Tipton County Auditor will want to have this take place before January 1, 2024, and hopefully on or around December 1, 2023. Surveyor Henderson stated that this would help move things more smoothly for the board. Surveyor Henderson requested the board to endorse by motion the Decoupling Timeline and allow the President and Treasurer to set up the two accounts ( Big Cicero Creek Joint Drainage Board and TrustIndiana). Member Mark Heirbrandt motioned to approve Surveyor Henderson's request. Member Austin Henderson 2<sup>nd</sup> the motion. Motion was approved. Surveyor Henderson stated that he would modify the SBOA suggested set rudimentary controls and send them to Mr. Holt and make sure that the board can view those before the next meeting. Brad had asked Attorney Holt if

he had any questions. Attorney Holt replied no. Brad Bagwell had asked about signatures on the checks. Surveyor Henderson replied that right now it is the Auditor and the Treasurer. Attorney Holt suggested that there be two signatures which Holt advised that it be Brad Bagwell and Kristi Hinkle. Surveyor Henderson agreed with Holt and suggested a third member for when one of the others would not be available. President Brad Bagwell had asked about the cost of SBOA billing. Secretary Hinkle replied that it was around eight thousand to nine thousand dollars, and the other bill was a little more than the first one. Attorney Holt had asked about the bonding levels on Surveyor Henderson and Secretary Kristi Hinkle. Surveyor Henderson replied that he is currently bonded and that that would be explored. Attorney Holt stated that Brad and Kristi need to be bonded. President Brad Bagwell advised Secretary Kristi Hinkle to talk with the board's insurance company about the bonding.

#### **BOARD ENGINEER REPORT:**

- A. Update on Erosion Control Design Near McDonald's Area:** Mark Chmeliwskyj presented a "very" preliminary draft summary of what the recommendation would be for working behind McDonald's along with the easement. Mr. Chmeliwskyj explained the draft in detail. Mr. Chmeliwskyj stated that the McDonald's curb may get disrupted with the erosion control work which would be McDonald's responsibility because it (the curb) is within the twenty-five-foot easement. Mr. Chmeliwskyj brought to the boards attention that there are utility poles overhead which would be a concern when doing the work. Surveyor Henderson replied that Mr. Ankrum (Tipton Utilities) would work with what would be best for those utility poles. Surveyor Ward had asked about the piece of concrete. Mr. Chmeliwskyj replied that it appears to be a paved side ditch. Discussion ensued on what material for the side wall of the ditch. Mr. Chmeliwskyj stated that he would get in contact with Tipton Utilities. Mr. Chmeliwskyj also stated that he would "look into" the specific soil types for the bank. Surveyor Henderson stated that he would give Tipton Utilities a "heads up" that Mr. Chmeliwskyj would be getting a hold of them. Surveyor Henderson had asked Mr. Chmeliwskyj to investigate the decking on the foot bridge at Tipton Park which was reported as a couple of boards swollen. Mr. Chmeliwskyj replied that he would look at the foot bridge. Surveyor Ward had asked about how deep the sanitary sewer was. Mr. Chmeliwskyj replied that it is over twenty feet.
- B. Tipton High School Update:** Mark Chmeliwskyj stated that the drainage plan lost a little bit of the cut (fill) but still meets the standards. Brad had asked about the follow up on High Performance Alloys. Mr. Chmeliwskyj replied that he had not. Surveyor Henderson also replied that he and Mr. Chmeliwskyj would go together to follow up with High Performance Alloys on the drainage features.

**ATTORNEY REPORT:** Attorney Holt congratulated Commissioner Heirbrandt on being commissioner of the year again.

**BOARD TO CONSIDER CLAIMS:** Secretary Hinkle presented the claims and mentioned that Jordan Brewer and Donnie Lawson were absent. Secretary Hinkle also mentioned that the TrustIndiana interest needs to be represented in TrustIndiana and not the actual bank account. Member Mark Heirbrandt motioned to approve the financial report as presented. Member Austin Henderson 2<sup>nd</sup> the motion. Motion was approved.

**PUBLIC COMMENT:** Andee Pumphrey (306 Rosey Street) stated that since the last meeting there has been one person working with a backhoe on a drainage ditch at High Performance Alloys. Ms. Pumphrey stated that they connected to the city drain that is on the corner. Ms. Pumphrey was concerned about the extra dirt. Surveyor Henderson stated that he did send the letter to Mr. Kirshner which resulted that Mr. Kirshner was in fact doing work now. Andee Pumphrey reported that the geese are gone now.

**Next Meeting November 15, 2023 at 9:30 am.**

**ADJOURNMENT:** Member Mark Heirbrandt motioned to adjourn the meeting. Member Austin Henderson 2<sup>nd</sup> the motion. Meeting adjourned.

**BIG CICERO CREEK BOARD:**

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Brad Bagwell

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Mark Heirbrandt

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Donnie Lawson

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Jordan Brewer

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Austin Henderson

ATTEST:

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Kristi Hinkle, Secretary