

City of Tipton Board of Public Works and Safety meeting held on December 12, 2016 at Tipton City Hall, Council Chambers, Tipton.

Members: Councilmen Curnutt and Morgan and Clerk-Treasurer Clark. Mayor Havens was not present.

Others: Tom Clark, Mike Terry, Steve Niblick, Iahn Roberts, Sciler Jarrett, Philip Overdorf, Ron Weeks, Diana Tomlinson and Avery Miller.

Councilman Curnutt opened the December 12, 2016 Board of Public Works and Safety meeting.

Minutes: Councilman Morgan made a motion to approve the November 28, 2016 B.O.W. minutes without amendment, seconded by Councilman Curnutt, with all in favor.

Old Business: Nothing to report.

New Business:

Tom Clark – Vacation Days: Chief Clark stated there was a letter in your packet regarding vacation days for Debbie Frazier. Last Board of Works we discussed carrying them over or paying them out. He also reported he has funds in the police officers wages that he would like to transfer to the public safety administrative coordinator line so we can just pay Debbie out for her vacation days. He reported she has 14 days and is going to use 4 days so there will be 10 left that we will pay her out on. Chief Clark stated he spoke with the Mayor and he has no problem with this but wanted him to submit a letter to the BOW. Councilman Morgan made a motion to approve Chief Clark's handling the payout for Debbie Frazier on her vacation, seconded by Councilman Curnutt, with all in favor.

Cemetery: Cemetery Manager Weeks went over the handout along with the summary from Pontem. He also reported Pontem is still in progress and Old Fairview is finished just waiting to get it on the computer. Manager Weeks reported the deed software is installed on the computer just getting the glitches worked out. He also stated Sindy is working on the genealogy, she is currently at 1998. Manager Weeks reported the Cemetery Board wanted the plastic barrels replaced, so we are using the old city barrels. He also commented the cab for the Kabota was ordered but is on backorder. Manager Weeks stated the funeral service on Friday had to be in the mausoleum because the vault people put the tent in the wrong place, the grave was not dug in the wrong place. Councilman Curnutt asked if the vault people were in charge of the tent. Manager Weeks stated yes.

Park: Park Manager Tomlinson went over her handout. The completion of the exits at park drive and the south drive of the ball diamonds have been completed by E&B Paving. She also reported there were some electrical issues at the Park that Electric Superintendent Anderson has taken care of. Manager Tomlinson stated she is working with Public Works Manager Terry on the application for Arbor Day/Tree City USA application due by the end of December. She also commented she hasn't heard anything on the Urban Forestry Grant application. Manager Tomlinson reported she is working on updating the contract with the ball diamond league.

Planning Department – Enforcement Division: Building Commissioner Niblick reported he has no enforcement or complaint list. He also stated he is preparing for the annual report in a couple weeks. Commissioner Niblick handed out a spreadsheet on the permits collected through November. He also reported the contract on Mill Street demolition is being reviewed by City Attorney and asked if the Board wanted to give the Mayor authorization to sign the contract or to wait until next meeting. Councilman Morgan made a motion to allow the Mayor to be the signatory on the Mill Street contract so we can move the project along, seconded by Councilman Curnutt, with all in favor. Commissioner Niblick stated the Planning and BZA meets Wednesday evening and the Committee on the Comprehensive Plan will meet on Thursday. He also reported we are slow this time of the year so he is looking at raising the revenues by looking at the fee schedule, we may increase them.

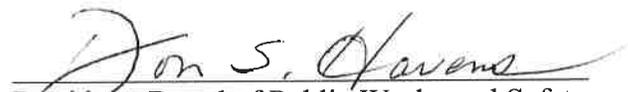
Street: Public Works Manager Terry reported they are ready to start plowing snow. He also stated he attached a spreadsheet for recycling and trash pick-up to his handout. Manager Terry reported the tree in the alley in the 100 block of Green and Columbia is down and gone. The project was successful. He also commented there is a property where the owner planted a tree near the sidewalk. Chief Clark and Manager Terry will be sending the property owner a letter to address this issue. Manager Terry reported they started grinding today. He also said they skipped a week of recycling the week of Thanksgiving and we are shifting the trash pick-up for the Christmas Holiday. The trash picked up on December 26th will be picked up on the 27th and the 27th trash day will be picked up on December 28th. Manager Terry reported it would be in the paper and on the voicemail. Councilman Morgan asked if residents still have leaves they need picked up where should they put them, street or alley. Manager Terry stated the alley at this point because we are cleaning snow. He also commented the yard waste facility is open and they can take their leaves out there as well.

Councilman Morgan made a motion the next B.O.W. meeting be December 27, 2016 at noon and to advertise it in the paper, seconded by Councilman Curnutt, with all in favor.

Adjournment: With no further business, Councilman Morgan called for adjournment, seconded by Councilman Curnutt, with all in favor.

Submitted by Tamera Clark, Clerk-Treasurer.


Tamera Clark, Clerk-Treasurer


President, Board of Public Works and Safety