Per Indiana Code 16-37-1-10 & 11, 11.5C

Requirements for birth & death certificates

ID required To Get a Certificate: One valid Primary Document Or Two Secondary Documents	Whose Eligible to Obtain a Birth Certificate: ***SEE BACKSIDE FOR RELATIONSHIP REQUIREMENTS***	Amish ID Requirement to purchase a Certificate ***Must Provide 2 Items***
<u>One form of Primary Documentation</u> **All documents MUST be current and VALID** • Government Issued Driver's License/State I.D. **(Address listed must match shipping address)** • Military I.D. • Valid Passport • Department of Correction I.D. **(Issued within past 6 months)** • School I.D. **(must be currently enrolled)** • Work I.D. **(must be currently employed)** • Veterans I.D. • **(Green)** Mexico Consular I.D. **If you do not have a primary documentation, <u>Two forms of Secondary Documentation</u> are required** • Verification of Employment on letter head including date of employment, employee's address and mangers name and signature • Voter Registration with signature • Current Vehicle Registration with signature **(no titles)** • Previous year's tax return **(1040)** with signature and social security number • Probation documents or statement from Probation Officer on letterhead, including person's name and date of birth • Signed Mortgage or Home Rental agreements • Signed Social Security card • Military Discharge **(DD-214)** • ***Indiana only*** Gun permit with signature • ***Indiana only*** Professional License	• The individual named on record; 18 yrs or older • • Parents of individual named on certificate **(must be listed on record)** • • Grandparents **(must be parent of a parent listed on the record & show proof of relationship)** • • Sibling, 18 yrs or older of individual named on certificate **(must show proof of relationship)** • • Child or Grandchild, 18 yrs or older of individual named on certificate **(must show proof of relationship)** • • *Current* Spouse of individual named on certificate **(must show proof of marriage)** • • Aunt or Uncle of individual named on certificate **(must show proof of relationship)** • • Genealogy **(must be over 75 years old and deceased) **Must show proof of death**** • • Court Appointed Legal Guardian **(must have I.D. and provide guardianship papers with seal)** • • Attorney representing person named on record **(must have I.D. for self with direct interest spelled out on letter head or court documents)** • State and Federal Agencies **(must have work I.D. with direct interest spelled out on letter head, court documents or signed authorization from client)** • Social Agency **(must have work I.D. with court documents or signed authorization from client)** • Step-parent **(must have I.D. with valid marriage certificate)**	• Non-Photo I.D. • Baptismal Certificate • Marriage Certificate • Social Security Card • School Records **Whose Eligible to Obtain a Death Certificate:** **Must provide I.D. and possible proof of direct interest** • Parents • Spouse • Adult Children • Grandparents • Siblings • Aunts/Uncles • Adult Niece/Nephew • Funeral Home/Director **(Must have handle the body)** • Genealogy **(Must be over 75 years old)** • Legal Interest **(Must show proof)**

Documentation to verify relationship to individual is needed for birth certificate orders (Per 410 IAC 18-3-1)

Acceptable Documentation

I would like to obtain a copy of:

- *My own*- **Primary Documentation** Only
- *My child's*- **Primary Documentation** Only
- *My mother/father*- **Primary Documentation** along with a copy of your birth certificate
- *My grandchild's*- **Primary Documentation** along w/ Mother or Father's Birth certificate naming Grandparent
- *My brother/sister*- **Primary Documentation** along w/birth certificate naming same parent(s)
- *My nephew/niece's*- **Primary Documentation** along w/ birth certificate of parent and self
- *My spouse*- **Primary Documentation** along w/ valid marriage license or certificate
- *My grandparent's*- **Primary Documentation** along w/ birth certificate of self and parent
- *Genealogy*- **Primary Documentation** along w/ proof of death