

City of Tipton Board of Public Works and Safety meeting held on August 22, 2016 at Tipton City Hall, Council Chambers, Tipton.

Members: Mayor Havens, Councilman Curnutt and Morgan and Clerk-Treasurer Clark.

Others: Tom Clark, Jeff Ogden, Mike Terry, Steve Niblick, Matt Quigley, Sherry Landseadel, Corey Henderson, Brian Della Rosa and Fred Peters.

Mayor Havens opened the August 22, 2016 Board of Public Works and Safety meeting.

Minutes: Councilman Curnutt made a motion to approve the August 8, 2016 B.O.W. minutes, seconded by Councilman Morgan, with all in favor.

Amend Agenda: Councilman Curnutt made a motion to amend agenda to move the BOW Enforcement Order later on the agenda whenever the parties show up, seconded by Councilman Curnutt, with all in favor.

Mayor's Report: Mayor Havens reported he is going to let Public Works Manager Terry make a report. Manager Terry reported regarding the grant application from INDOT we applied for two grants one for Cleveland Street for roughly \$100,000 and one for rejuvtec for a \$50,000 matching grant. He also reported it will be official at 2 p.m. today that both grants are approved. We should receive a check for about \$160,000 worth of grant money. Mayor Havens reported we received \$477,000 from Senate Bill 67 this spring. Clerk-Treasurer Clark reported our match will be funded from the LOIT Special Distribution Fund.

Fire: Chief Ogden reported the June and July monthly report along with the YTD and EMS side billing was in your packets. He also reported Jordan Crane passed the Public Safety Medical for physical and passed everything else. The BOW now needs to approve the hiring of Jordan Crane and then we will send the paperwork to PERF and wait on an actual hire date. Councilman Curnutt made a motion to hire Jordan Crane for Probationary Firefighter to Tipton Fire Department, seconded by Councilman Morgan, with all in favor.

Police: Chief Clark passed out the YTD and monthly report for July. He also reported he didn't give a June report because it is on the YTD report. Mayor Havens asked about the break in to the baseball diamond. Chief Clark reported they didn't get in but they tore up the door and the wood things covering the windows. He also reported he started the application process on the 9<sup>th</sup> and they are due back by the 23<sup>rd</sup> of August at 4 p.m. Chief Clark reported five applications were given out and only one has been returned so far. He also reported he has fielded several calls from other Depts. but the pay is an issue. Chief Clark reported he ordered the truck for the Community Service Officer and it is due to be delivered on September 28<sup>th</sup>. He also reported he will need to get a topper for it and move the lights and radio out of the old one and put them in the new one. Chief Clark reported this Saturday we are doing a blitz; we are looking for violations. He also reported on August 18<sup>th</sup> we received a letter from Detective Osborn on his intent to retire on

September 5<sup>th</sup>. Chief Clark reported they opened the interview for Sgt. Position. Sgt. DellaRosa took the Detective position effective August 21, 2016. He also reported any officers interested have until 3 p.m. on Friday, and then we will interview them in September. This will be for the 2<sup>nd</sup> shift Sgt. Chief Clark reported at the OSSI meeting for the new record management system stated the training would be Thursday and Friday. He also reported we should be up and running on the new system in July of 2017. Mayor Havens asked where the \$18,000 in received payments go. Clerk-Treasurer Clark reported it is receipted into the Ambulance Fund. Chief Ogden reported the EMS Fund and we can use monies out of that fund to purchase an additional vehicle on the transport side.

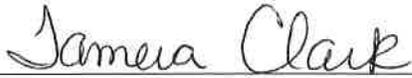
Mayor's Report: Mayor Havens reported the street paving will be completed by the close of business today.

#### Old Business:

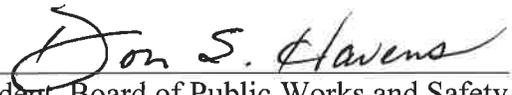
BOW Enforcement Order – 607 Mill Street – Fred Peters: Mayor Havens reported we have a public hearing today and the only affected party is the owner. He also reported he is going to let Building Commissioner, Steve Niblick take the lead on this. Commissioner Niblick reported Mr. Peters was notified, the title search was done and there is no other interested parties. This is a vacant, abandoned home and we need the Board to take official action on the vacant, abandoned home. He also reported we can work on securing quotes for demolition that we can bring back to you at a later date. City Attorney Quigley reported he done up the Continuous Enforcement Order and Mr. Peters has consent to all of this. Mr. Peters stated yes he agrees to this. Mayor Havens reported to complete the action we will process the bill and send the bill of the demolition to the owner and if they can't pay it the lien will be placed on the property. It was reported the May taxes still are unpaid. Mr. Peters reported he has made arrangements with the Treasurer's Office on this. It was reported if the taxes are not paid then it goes on tax sale and the lien goes on the property. Mayor Havens asked what the Continuous Enforcement Order means. Attorney Quigley reported Mr. Peters property is on notice and the intent order says the City can take enforcement needs until demolition. This is the only action required today. Mr. Peters reported the only hold up is his mother-in-law lives in the trailer on the property the water line is hooked up to the trailer also. He also reported the gas meter to the trailer is by the house also. Mayor Havens asked City Attorney Quigley if there is any issue of the utility matters as part of the demolition. City Attorney Quigley reported the process is the public health, grading and seeding. Mayor Havens reported we will get these two utilities hooked up, rerouting them as part of the demo process. We will check with the Utilities. Councilman Morgan made a motion to adopt the Continuous Enforcement Order dated August 22, 2016 for 607 Mill Street and the legal description provided, seconded by Councilman Curnutt, with all in favor. Mayor Havens reported to begin the enforcement process. He also reported to let the records show that Mr. Peters didn't register any objection.

Adjournment: With no further business, Councilman Morgan called for adjournment, seconded by Councilman Curnutt, with all in favor.

Submitted by Tamera Clark, Clerk-Treasurer.



Tamera Clark, Clerk-Treasurer



President, Board of Public Works and Safety