

City of Tipton Board of Public Works and Safety meeting held on August 8, 2016 at Tipton City Hall, Council Chambers, Tipton.

Members: Mayor Havens, Councilman Curnutt and Morgan and Clerk-Treasurer Clark.

Others: Ron Weeks, Tom Clark, Mike Terry, Diana Tomlinson, Nathan Kring and Jake Heard.

Mayor Havens opened the August 8, 2016 Board of Public Works and Safety meeting.

Minutes: Councilman Curnutt made a motion to approve the July 11, 2016 B.O.W. minutes without amendment, seconded by Councilman Morgan, with all in favor.

Old Business:

Quotes for SR 19 Entrance/Exit to Park: Councilman Morgan made a motion to approve the quote for E&B Paving in the amount of \$28,344 for the exit of the City Park, seconded by Councilman Curnutt. Councilman Morgan asked if we have the funds. Clerk-Treasurer Clark reported we have the funds for this project. The quote was approved with all in favor. Mayor Havens stated we will get the City Engineer to schedule the work.

New Business:

Police Dept. – Personnel matters – Chief Tom Clark: Chief reported there will be an officer vacancy that he would like to fill now. There was a lengthy discussion regarding the individual they would like to hire. He has already been through the academy and would help save some time and money and the procedures the Police Dept. has had in the past for new hires. Mayor Havens stated to think about the process a little more and we need to properly advertise for the position. He also commented if the potential officer you are referring to is qualified then the BOW will see the same qualities. Councilman Curnutt asked if the application process be shortened from 30 days to 15 days. Councilman Morgan suggested taking a shorter application process. Chief Clark recommended promoting Brian DellaRosa from Sgt. to the rank of Detective effective 8/21/16. Councilman Morgan reported we recognize and allow the promotion of Sgt. Della Rosa to Detective/Sgt. effective 8/21/16, seconded by Councilman Curnutt, with all in favor.

Update on 607 Mill Street Project – Mayor Havens: Mayor Havens reported we need to make a motion and approve the process being taken with 607 Mill Street. Councilman Curnutt made a motion to approve the process taken by the Building Commissioner, where on August 22, 2016 meeting under the Unsafe Building they will approve to have the property removed and a lien placed on the property until the lien is paid or satisfied or is forgiven at some point, seconded by Councilman Morgan, with all in favor.

Shelving Project – Mayor Havens: Mayor Havens reported the Big Cicero Creek Board last Wednesday, August 3rd reported they are proceeding with the shelving project and will meet again on Friday, August 12, 2016. He also reported they will remove one of the two bridges and the best candidate is the walking bridge off of West Street. They will

improve the other one to allow golf carts, mowers and pedestrians. Mayor Havens reported the cost is in the \$120,000 range, our cost we are not for sure yet maybe 10 percent. Most of them want it treated as part of the project but one member doesn't want it that way. He also reported they will start on the project mid fall and they are taking Buck Creek portion out at this point. Mayor Havens stated there are no back 9 issues at the Golf Course. Councilman Morgan asked about the walking path in the Park. Mayor Havens commented they are preserved in the current position and will cut out of the west side. Councilman Curnutt reported the walking bridge gets a lot of use. Mayor Havens stated the Park Board would like to keep both but both bridges are \$100,000 each.

Cemetery: Cemetery Manager Weeks went over his report. He also reported this Saturday, August 13, 2016 will be the Lt. McIntosh services. Manager Weeks reported he purchased 600 sq. ft. of sod to replace the grass where we disinterred someone last month. He also reported he hired Lee Landscaping to do a massive clean-up in that area. Clerk-Treasurer Clark asked if we are getting closer to getting Pontem up at City hall because the typewriter is going out. Mayor Havens reported we are working on that.

Park: Park Manager Tomlinson went over her report. She also reported the restrooms and maintenance shed are getting repainted and the maintenance shed has a new roof. Manager Tomlinson stated she is having numerous issues regarding the mowers and did budget a new mower for next year. She also stated she is maintaining 11 properties while working with the Planning Dept. and John Alley.

Street: Public Works Manager Terry reported he has two changes to his report. There were three dumpsters at 28.08 tons and the recycle totes went from 143 to 159. Mayor Havens asked what the wait time is on the totes. Manager Terry stated three weeks out. Councilman Morgan stated he spoke to a resident who has a medical situation and will need another tote. Manager Terry commented we are evaluating the need for more totes. There has been 18 residents who have asked for additional trash totes, 11 have asked for smaller trash totes, 8 ask for smaller recycle totes and 14 need help getting totes out to the curb. He also stated the biggest concern is getting the additional recycle totes, we have asked District Solid Waste to help with the cost. Mayor Havens reported DSW has \$40,000 to support curb side recycling. He also stated to go ahead and order 200 totes at \$60 for a total of \$12,000 and if we don't have the money from DSW yet then we will give DSW the bill and have them pay it. There was a brief discussion regarding the notification of residents as to when we will be picking up the old trash cans and when we were going to start that process. Manager Terry reported the new truck is working well; we picked up all the recycle on Friday by 1:20 p.m. and took it to Frankfort to dump it. He also reported there are four different drivers on the new truck. Councilman Morgan stated he has heard positive responses. Councilman Curnutt commented the negative I have heard is just because of change. Manager Terry stated he spoke to two people about their sidewalks and he is confident the one on Second Street is going to do the program. Councilman Curnutt asked in the 2016 budget how many can we do. Mayor Havens stated about 50 standard lots.

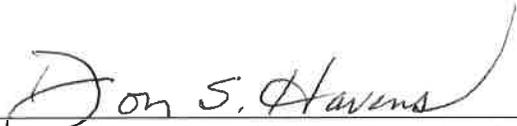
Mayor's Report: Baumgartner started grinding today and most intakes on the storm sewers have been reset. He also reported the new pavement and corners should be done prior to the Pork Festival. Mayor Havens reported Public Works Manager Terry, City Engineer Johnson and Dave Kieser worked on two grant applications; one is a new street base for three block of Cleveland Street which is \$100,000 matching grant. Manager Terry stated the other one is Rejuvtec at about \$100,000. He also commented he talked to INDOT last week and they are reviewing the applications.

Adjournment: With no further business, Councilman Morgan called for adjournment, seconded by Councilman Curnutt, with all in favor.

Submitted by Tamera Clark, Clerk-Treasurer.



Tamera Clark, Clerk-Treasurer



President, Board of Public Works and Safety